

VILLAGE OF PARADISE HILL

January 13, Regular Meeting

TIME: 6:30 P.M January 13, 2020

PLACE: Village Office, Paradise Hill

PRESENT: Mayor Bernard Ecker, Councilors Merle Bielecki, Micheline Huard,
Brad Form, Karen Kroon, Administrator Cynthia Villeneuve

Mayor Bernard called the meeting to order at 6:30 pm

#01/20

AGENDA:

HUARD that the agenda be approved, as circulated. CARRIED

#02/20

MINUTES:

KROON that the minutes of the December 05, 2019, regular meeting be approved, as circulated.

CARRIED

#03/20

MINUTES:

FORM that the minutes of the October 15, 2019, regular meeting, the October 21, 2019 special meeting and November 12, 2019 regular meeting be approved with corrected resolution numbers.

CARRIED

#04/20

FINANCIAL STATEMENT:

FORM that the financial statement for the month ending December 31, 2019, be accepted, as circulated.

CARRIED

#05/20

BANK RECONCILIATION:

BIELECKI that the bank reconciliation statement dated December 31, 2019, be accepted, as circulated.

CARRIED

#06/20

PARADISE HILL VOLUNTEER FIRE DEPARTMENT INSURANCE:

BIELECKI to renew the volunteer fire fighter insurance and first responder insurance through the SUMA Advantage Program for 2020, selecting coverage Option B, the total being \$734.00 plus tax and administration; further that the 24 hours Off Duty Coverage be offered to the fire department members. The Village of Paradise Hill will pay the cost of the off-duty coverage for volunteer firefighters, if the volunteer fire fighter attended 60% of the previous year's monthly meetings.

CARRIED

#07/20

WATER TREATMENT PLANT MONTHLY OPERATING REPORT:

HUARD that the Water Treatment Plant Monthly Operating Report for the month ending, December 31, 2019, be accepted, as presented.

CARRIED

#08/20

PUBLIC WORKS CONTRACTORS REPORT:

BIELECKI that the Public Works Contractors' Report for the month ending December 31, 2019, be accepted, as presented.

CARRIED

7:08 pm

That the Council move In-Camera to discuss Lagoon issues.

7:18 pm

That the Council rise from the In-Camera discussion.

DP BE

#09/20

MUNICIPAL REVENUE SHARING GRANT – DECLARATION OF ELIGIBILITY:

FORM the Council of the Village of Paradise Hill confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2018 Audited Financial Statement to the Ministry of Government Relations;
- Submission of the 2019 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and that we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED

#10/20

NCTPC WORKSHOP – EDAM, SK:

FORM that Cynthia Villeneuve be registered for the NCTPC Workshop, Getting to Outcomes, on Tuesday, February 25 ,2020 in Edam, SK; cost of registration is \$125.00.

CARRIED

#11/20

SUBMIT FINAL REQUEST TO ISSUE TITLE:

FORM that pursuant to section 26 of the Tax Enforcement Act, the request to Registrant to issue Title for Lot 8, Block 19, Plan 75B11794, Ext 0, be submitted to Information Services Corporation, which when granted will transfer ownership of said lot to the Village of Paradise Hill.

CARRIED

#12/20

PARADISE HILL CARE HOME DONATION:

HUARD that \$5,750.00 be donated to the Paradise Hill Care Home to assist with the purchase of Handivan; funds to be released when handivan is purchased.

CARRIED

#13/20

APPOINTMENTS - 2020:

FORM moved the following appointments for 2020:

- a. Deputy Mayor B. Form
- b. Signing Authority C. Villeneuve, and
B. Form or M. Bielecki
- c. Fire Chief Keith Craig / Chad Perpelitz
- d. Deputy Fire Chief G. Greves
- e. Recreation Committee R. Hards
C. Villeneuve
G. Zweifel
- f. Paradise Hill Library Board
Ann Pearson
Audrey Greves
Gay Noeth
Heidi Hougham
Dianne Palsich
Tiffany Payne
Maxine Forsyth (Librarian)
M. Huard
Karen Kroon
- g. EMO Coordinator Brad Form
- h. EMO Coordinator Assistant C. Villeneuve
Reginal Library Board Alternate
Maxine Forsyth (Librarian)

OP BE

- i. Auditor Pinnacle Business Solutions
- j. Administrator/Secretary/Treasurer C. Villeneuve
- k. Animal Control Officer Luc Morin, Northbound
- l. Building Inspector Jeff Sydoruk, Kevin Laumbar
- m. Development Appeals Board
 - A. Form
 - A. Cholewa
 - S. Imhoff
 - Secretary – C. Villeneuve
- n. Board of Revision
 - Barry Moore
 - Cheryl Nicodemus
 - Albert Cholewa
 - Secretary – Rebecca Kobes
- o. Paradise Hill Care Home Board of Directors
 - M. Hougham
 - M. Bielecki
 - B. Ecker
- p. West Yellowhead
Waste Resource Authority
- q. Northwest Mutual Aid Area
 - Brad Form
 - Karen Kroon
- r. North Sask River
Resource Committee
 - M. Bielecki
- s. Designated Officer under
Bylaw 07/2007 – Nuisance Bylaw C. Villeneuve
- t. Paradise Hill Clinic Partnership
 - L. Harland
 - B. Harland
- u. Paradise Hill Arena
 - Heath Eaton
 - Shane Colliou
 - Greg Weighill
 - Lindsey Eaton
 - Vicki Kretzer
 - Neil Macnab
 - Neal Palen
 - Adam Fink
 - Bryson Leganchuk
- v. Paradise Hill Bowling Alley
 - Maxine Forsyth – President
 - Lynnann Bielecki – Vice-President
 - Karen Kroon – Secretary
 - Marlene Priest – Treasurer
 - Merle Bielecki
 - Jean Hardy
 - Leslie Brassard
 - Kaitlyn Otte

 BE

w. Paradise Hill Curling

Jordan Salzl – President
 Jennifer Langley – Secretary
 Deanne Carmody – Treasurer
 Mike Duriez
 Melissa Duriez
 Ralph Gray
 James Schmidt
 Mike Bowers
 Colt Hardes
 Kelly Salzl

x. Paradise Hill Ball Board

Crystal Schaan – President
 Melissa Duriez – Registrar
 Melody Perpeltiz – Secretary
 Terri Monteith – Treasurer

y. 501 Utility Authority Inc Board

Merle Bielecki
 Bernard Ecker
 Alternative Brad Form

z. Lagoon Committee 2020

Merle Bielecki
 Bernard Ecker
CARRIED

#14/20

RATES AND CHARGES - 2020:

KROON that the Contract work and rates for 2020 are as follows:

- a) Water Hookup - \$40.00
 As per Bylaw #07/2014
- b) Mower - \$60.00 per hour
- c) Grader - \$125.00 per hour
- d) Whipper Snipper - \$30.00 per hour
- e) Backhoe - \$110.00 per hour
- f) Photocopies - \$0.10 per page B & W
- \$0.20 per page Color
- Free to Non-profit

CARRIED

#15/20

IDEMNITY AND REMUNERATION 2020:

BIELECKI to approve the following rates for indemnity and remuneration for 2020:

- a) Mileage - \$.50/km
- b) Indemnity Mayor
 Councilor
 Mayor & Council
 session plus mileage, session plus travel time must be at least 4 hours to qualify as a full day.
 - \$75.00 per meeting
 - \$65.00 per meeting
 - \$100.00 per day for a daytime session plus mileage, session plus travel time must be at least 4 hours to qualify as a full day.
- c) Development Appeal - \$25.00 per meeting
- d) Fire Chief - \$100.00 each per month for 2 fire chiefs
- e) Deputy Fire Chief - \$50.00 per month for 1 deputy
- f) Fireman Training and Regional meetings:
 Fire department member indemnity and mileage must be approved by the fire chief or deputy fire chief:
 - \$25.00 per module for an evening session plus mileage
 - \$100.00 per day for a daytime session plus mileage, limited to 2 attendees
 - Session plus travel time must be at least 5 hours to qualify as a full day
 - \$50.00 for a half-day session
- g) Fire calls & practice burn
 - \$25.00 per hour
 - Minimum payment of 3-three hours
 - Hours rounded to nearest 15 minutes
 - \$0.50/km for 1 vehicle on out-of-town call

CARRIED

#16/20

MUNICIPAL BOND:

KROON that as required by Section 113 of the Municipal Act, the municipal bond, be approved as presented.

CARRIED

 BZ

#17/20

TRANSFER TO RESERVE – 2019 INTEREST:

HUARD that the following transfers to reserve be completed, effective December 31, 2019:

<u>Transfer to</u>	<u>Amount</u>	<u>Description</u>
Recreation & Culture	\$230.74	Interest earned in 2019
New Deal	\$407.04	Interest earned in 2019
Equipment	\$776.76	Interest earned in 2019
Maintenance Shop	\$152.29	Interest earned in 2019
Water/Sewer	\$4,825.29	Interest earned in 2019
Historical	\$66.30	Interest earned in 2019
Historical	\$490.00	History Book Sales
Water/Sewer		Utility Fund Surplus at December 31, 2019, as determined after all expenses for 2019 have been processed
Fire Equipment	\$714.73	Interest earned in 2019
Rec Board Term	\$99.56	Interest earned in 2019

CARRIED

#18/20

AUTHORIZE PAYMENT OF 2019 INVOICES:

HUARD that in order to facilitate year end processing, the administrator and deputy mayor, be authorized to pay any 2019 invoices that come in before the next meeting.

CARRIED

#19/20

PROPOSED SUB DIVISION – NE & SE ¼ Section 03-53-24 W3M

BIELECKI to recommend approval of the proposed subdivision of NE and SE ¼ Section 03-53-24 W3M, proposed Parcel J, Residential Use, submitted by Estate of Doreen Weinhandl, Coralie Smith, Roberta Husch and Shauna Wobeser.

CARRIED

#20/20

SASKENERGY UTILITY

HUARD that the Sask Energy Utility Easement Right of Way Plan No 102319624, NE 33-52-24 W3, be accepted, as presented, dated April 27, 2015 and registered May 6, 2015.

CARRIED

#21/20

SASKATCHEWAN CRIME STOPPERS MEMBERSHIP – 2020:

FORM that the Crime Stoppers membership for 2020 be renewed and that a donation of \$200.00 be given to the organization.

CARRIED

#22/20

WCB PREMIUM RATE NOTICE:

HUARD to acknowledge the Saskatchewan Workers Compensation Board premium rate of \$0.95 and Saskatchewan WCB Certificate of Achievement for 2020.

CARRIED

#23/20

CORRESPONDENCE:

HUARD that the following correspondence, noted and filed.

- 1) SUMA, SUMAssure, SUMAdvantage
- 2) Lucid Planning
- 3) Hudson Energy
- 4) Hudson Bay Route Association
- 5) Neopost – Postage Machine

CARRIED


#24/20

ACCOUNTS:

FORM that the following accounts be approved for payment as per attached Schedule, "A", which shall form part of these minutes:

- "Deposit Register Pay Period: 12(01December2019 to 31December2019)", totaling \$6,772.54
- Accounts Paid – January 13, 2020, including manual cheques #3070-3099, and computer cheques #24098-24109, except cheques #24098, totaling \$58,334.31 and
- "Accounts for Approval – January 13, 2020 including cheques #24110–24132, except cheques #24121, totaling \$26.097.83.

CARRIED

Mayor Bernard Ecker declared a conflict of interest in the next item of business due to the payment being for a contract he holds with the Village.

#25/20

ACCOUNTS:

FORM that the following be approved for payment of accounts as per attached Schedule "A", which shall form part of these minutes:

- Accounts Paid as at January 13, 2020, including only cheques #24098 totaling \$5,805.50 and
- Accounts for Approval – January 13, 2020, including only cheques #24121 totaling \$2,500.00.

CARRIED

#26/20

ADJOURNMENT:

FORM that the meeting be adjourned, Council to meet again Monday, February 10, 2020.

CARRIED

Presented to Council this 10th day of February, 2020

MAYOR Bernard Ecker

ADMINISTRATOR Cynthia Webb