

**VILLAGE OF PARADISE HILL**

January 09, 2017 Regular Meeting

TIME: 6:30 P.M., January 09, 2017

PLACE: Village Office, Paradise Hill

PRESENT: Mayor Bernard Ecker, Councilors, Merle Bielecki, Brad Form, Tyler Winterhalt, Micheline Huard, Administrator Cindy Villeneuve

REGRETS:

VISITOR:

Bernard Ecker called the meeting to order at 6:30 p.m.

#01/17

AGENDA:

FORM moved the adoption of the agenda.

CARRIED.

#02/17

MINUTES:

BIELECKI moved that the minutes of the December 12, 2016 regular meeting be adopted, as circulated.

CARRIED.

#03/17

FINANCIAL STATEMENT:

WINTERHALT moved that the financial statement for the month ending December 31, 2016 be adopted, as circulated.

CARRIED.

#04/17

BANK RECONCILIATION:

HUARD moved that the bank reconciliation statement dated December 31, 2016 be accepted, as circulated.

CARRIED.

#05/17

PARADISE HILL VOLUNTEER FIRE DEPARTMENT MINUTES:

BIELECKI moved that the minutes of the regular meeting of the Paradise Hill Volunteer Fire Department, held on December 19, 2016 be accepted, as presented.

CARRIED.

#06/17

ANIMAL CONTROL OFFICER REPORT:

WINTERHALT moved to accept the report from Animal Control Officer, Sabra Patmore, for the month ending December 31, 2016, as presented.

CARRIED.

#07/17

PARADISE HILL ARENA BOARD MINUTES:

HUARD moved that the minutes of the meeting of the Paradise Hill Arena Board, held on November 21, 2016 be accepted, as presented.

CARRIED.

#08/17

RCMP REPORT - 2016:

FORM moved that the RCMP report for 2016, be accepted, as presented.

CARRIED.

PUBLIC WORKS CONTRACTOR'S REPORT:

Bernard Ecker, Public Works Contractor, provided the following information:

- Water leak at the Kinsmen Hall, has been repaired
- Novlans had a water line break after the curb stop, plastic parts broke
- Merle Bielecki located the water lines at Stone's place with his gas locator, the two properties share one curb stop, as long as the water remains off and they don't use any we won't charge
- Replaced three membranes on the R.O. unit
- Delivered letter to Randy Novlan in regards to transfer site
- Clint was at the transfer site, cleaned up the burning piles and items along the fence
- Clint sanded the streets a few times, has done good job
- Clint changed oil and fuel filters in grader and backhoe

BED

#09/17

WATER METER SERVICE CHARGE - CHO:

BIELECKI moved that we charge a service charge for the repairs to the water meter that froze and burst at Cho residence at 205 - 5<sup>th</sup> Ave.

CARRIED.

#10/17

PROVINCIAL TERRITORIAL INFRASTRUCTURE COMPONENT FUND:

FORM moved that Council support the application for the Provincial Territorial Infrastructure Component Program (PTIC) and Clean Water and Wastewater Fund Program (CWWF) grant for the bio-filtration system for the Water Treatment Plant infrastructure, and Council agrees to meet legislated standards, to meet the terms and conditions of the relevant PTIC and CWWF program, to manage the installation of the bio-filtration system, to fund the municipal share of the costs, to fund ongoing operation and maintenance costs, and to follow any mitigation measures as required by the Canadian Environmental Assessment Act and The Environmental Assessment Act (Saskatchewan).

Further, if the grant application is successful for the bio-filtration system, the Municipal portion will be from reserve funds allocated to Water and Sewer Reserve.

CARRIED.

#11/17

COMMERCIAL LIABILITY INSURANCE PREMIUM - 2017:

BIELECKI moved that the commercial liability insurance premium for 2017 be divided as follows: 1/2 of the premium will be paid by the Village of Paradise Hill, the remainder will be split: 2/3 of 1/2 paid by the Paradise Hill Arena and 1/3 of 1/2 paid by the Paradise Hill Bowling/Curling Facility.

CARRIED.

#12/17

RESCIND RESOLUTION #315/16:

FORM moved to rescind resolution #315/16 not to renew the term #820000724600: to renew term #820000724600 for 12 months after removing any money that had been paid on behalf of the Recreation Board by the Village of Paradise Hill in 2016.

CARRIED.

#13/17

APPOINTMENTS - 2017:

WINTERHALT moved the following appointments for 2017:

- |                                      |  |
|--------------------------------------|--|
| a. Deputy Mayor                      | B. Form                                      |
| b. Signing Authority                 | C. Villeneuve, and<br>B. Form or M. Bielecki |
| c. Fire Chief                        | C. Bast                                      |
| d. Deputy Fire Chief                 | G. Greves                                    |
| e. Recreation Committee              | K. Craig                                     |
| i.                                   | M. Hougham                                   |
|                                      | C. Villeneuve                                |
|                                      | G. Zweifel                                   |
|                                      | R. Harges                                    |
| f. Paradise Hill Library Board       | Ann Pearson                                  |
|                                      | Audrey Greves                                |
|                                      | Gay Noeth                                    |
|                                      | Heidi Hougham                                |
|                                      | Dianne Palsich                               |
|                                      | Tiffany Payne                                |
|                                      | Melody Perpelitz                             |
|                                      | Natalie Smith (Librarian)                    |
|                                      | M. Huard                                     |
|                                      | T. Winterhalt,                               |
|                                      | T. Winterhalt/Brad Form                      |
| g. EMO Coordinator                   | C. Villeneuve                                |
| h. EMO Coordinator Assistant         | Cogent Chartered Prof Acct.                  |
| i. Auditor                           | M. Hougham, C.Villeneuve                     |
| j. Administrator/Secretary/Treasurer | Sabra Patmore                                |
| k. Animal Control Officer            | Jeff Sydoruk, Kevin Laumbar                  |
| l. Building Inspector                | A. Form                                      |
| m. Development Appeals Board         | A. Cholewa                                   |
|                                      | S. Imhoff                                    |
|                                      | Secretary - C. Villeneuve                    |

*BENO*

- n. Board of Revision  
Barry Moore  
Cheryl Nicodemus  
Albert Cholewa  
Secretary – Karen Kroon
- o. Paradise Hill Care Home Board of Directors  
M. Hougham  
M. Bielecki
- p. West Yellowhead Waste Resource Authority  
B. Ecker
- q. Northwest Mutual Aid Area  
T. Winterhalt
- r. North Sask River Resource Committee  
M. Bielecki
- s. Carlton Trail Municipal Corridor  
B. Form
- t. Designated Officer under  
Bylaw 07/2007 - Nuisance Bylaw  
C. Villeneuve
- u. Paradise Hill Clinic Partnership  
L. Harland  
B. Harland
  
- v. Rec & Culture Funding Committee  
Larry Harland  
Theo Kretzer  
Shane Colliou  
Darin Gervais  
Neil Macnab
- w. Paradise Hill Arena  
Heath Eaton  
Shane Colliou  
Greg Weighill  
Lindsey Eaton  
Rosemary Harges  
Vicki Kretzer  
Neil Macnab  
Neal Palen  
Adam Fink  
Bryson Leganchuk
- x. Paradise Hill Bowling Alley  
Albert St. Amant - President  
Lynann Bielecki - Vice-President  
Karen Kroon -Secretary  
Marlene Priest - Treasurer  
Merle Bielecki  
Estelline Noeth  
Kathy Duvall
- w. Paradise Hill Curling  
Mike Duriez - President  
Jennifer Langley - Secretary  
Deanne Carmody - Treasurer  
Jordan Salzl  
Melissa Duriez  
Ralph Gray  
James Schmidt  
Mike Bowers  
Colt Harges  
Kelly Salzl
- x. Paradise Hill Ball Board  
Crystal Schaan – President  
Melissa Duriez - Registrar  
Melody Perpelitz - Secretary  
Terri Monteith - Treasurer

CARRIED.

#14/17

RATES AND CHARGES - 2017:

FORM moved that Contract work and rates for 2017 are as follows:

- a) Fire Calls – For each truck that responds to a fire call:
  - \$750.00 for 1st hour
  - \$450.00 each additional hour
 Rounded to nearest 15 minutes  
As per Bylaw #01/2010
- b) False alarm fees:
  - Where the time of the call out to the time the truck is back in service is less than 1-one hour and no service has been provided, the fee shall be \$400.00,
  - Where the time of the call out to the time the truck is back in service is greater than or equal to one hour and no service has been provided, the fee shall be \$750.00, and
  - Where a fire fighting service is provided, the fees shall remain at a minimum of \$750.00 for the first hour.

- c) Water Hookup - \$40.00  
As per Bylaw #07/2014
  - d) Mower - \$60.00 per hour
  - e) Grader - \$125.00 per hour
  - f) Whipper Snipper - \$30.00 per hour
  - g) Backhoe - \$90.00 per hour
  - h) Photocopies - \$0.10 per page
  - Free to Non-profits
- CARRIED

#15/17

INDEMNITY AND REMUNERATION 2017:

HUARD moved to approve the following rates for indemnity and remuneration for 2017:

- a) Mileage - \$.50 / km
- b) Indemnity
  - Mayor - \$75.00 per meeting
  - Councilor - \$65.00 per meeting
  - Firemen - \$25.00 per meeting
  - Max 2 meetings / month
- c) Development Appeal - \$25.00 per meeting
- d) Fire Chief - \$100.00 per month
- e) Deputy Fire Chief - \$50.00 each per month for 2 deputies
- f) Fireman Training and Regional meetings:
  - Fire department member indemnity and mileage must be approved by the fire chief or deputy fire chief:
    - \$25.00 per module for an evening session plus mileage
    - \$100.00 per day for a daytime session plus mileage, limited to 2 attendees
    - session plus travel time must be at least 5 hours to qualify as a full day
    - \$50.00 for a half-day session
- g) Fire calls & Practice burn
  - \$20.00 per hour
  - Minimum payment of 1 hour
  - Hours rounded to nearest 15 minutes
  - \$0.50/km for 1 vehicle on out-of-town call

CARRIED.

#16/17

MUNICIPAL BOND:

BIELECKI moved that as required by Section 113 of the Municipalities Act, the municipal bond be approved, as presented.

CARRIED.

#17/17

TRANSFER TO RESERVE - 2016 INTEREST:

WINTERHALT moved that the following transfers to reserve be completed, effective December 31, 2016:

<u>Transfer to</u>	<u>Amount</u>	<u>Description</u>
Fire Equipment	\$ 414.03	Interest earned in 2016
Recreation & Culture	\$ 169.17	Interest earned in 2016
New Deal	\$ 265.95	Interest earned in 2016
Equipment	\$ 332.33	Interest earned in 2016
Maintenance Shop	\$ 11.90	Interest earned in 2016
Water/Sewer	\$ 1129.20	Interest earned in 2016
Historical	\$ 39.31	Interest earned in 2016
Historical	\$ 70.00	History Book Sales
Water/Sewer	To be determined	Utility Fund Surplus at December 31, 2016, as determined after all expenses for 2016 have been processed

CARRIED.

DA  
BE

#18/17      AUTHORIZE PAYMENT OF 2016 INVOICES:  
FORM moved that in order to facilitate year end processing, the administrator and deputy mayor be authorized to pay any 2016 invoices that come in before the next meeting.  
CARRIED.

#19/17      VOLUNTEER FIRE FIGHTERS INSURANCE:  
HUARD moved to renew the Volunteer Firefighters and First Responder Insurance through SUMA Advantage program for 2017, selecting coverage Option B, the total being \$700.00 plus tax and administration. Further that the 24 hour Off Duty coverage be offered to the fire department members, the cost of which to be borne by the members.  
CARRIED.

#20/17      REGIONAL PLANNING MEETING:  
BIELECKI moved that Cindy Villeneuve and Micheline Huard attend the regional planning meeting in Turtleford on January 23, 2017, at the RM of Mervin Office.  
CARRIED.

#21/17      AUDIT - 2016:  
WINTERHALT moved that the terms of the municipal audit, to be performed by Cogent Chartered Professional Accountant LLP, as outlined in the engagement letter provided, be accepted.  
CARRIED.

#22/17      FCM MEMBERSHIP:  
BIELECKI moved that we not renew the Federation of Canadian Municipalities membership at this time.  
CARRIED.

#23/17      CORRESPONDENCE:  
BIELECKI moved that the following correspondence be noted and filed:  
1) 2017 Sama Municipal Invoice Estimate  
2) Federation of Canadian Municipalities  
3) Rapid Growth Communities  
4) Governance and Accountability of Council  
5) Bulletin Board  
6) Saskatchewan Legislative Assembly  
7) SUMA Newsletter  
8) Misc  
CARRIED.

#24/17      SASKATCHEWAN VOLUNTEER FIRE FIGHTERS ASSOCIATION MEMBERSHIP:  
FORM moved that we pay the Saskatchewan Volunteer Fire Fighters Association membership for 2017.  
CARRIED.

#25/17      ACCOUNTS:  
BIELECKI moved to approve payment of all accounts as per:  
• "Deposit Register Pay Period: 12(01Dec2016 to 31Dec2016)", totalling \$8860.66,  
• "Accounts Paid - January 09, 2017", except #23003, totalling \$57,421.33, and  
• "Accounts for Approval - January 09, 2017", except #23035 totalling \$13,512.00.  
CARRIED.



Bernard Ecker declared a pecuniary interest and declined to vote in the matter up next for discussion.

#26/17

ACCOUNTS:

BIELECKI moved to approve payment of accounts as per

- "Accounts Paid - January 09, 2017", including only account #23003, totalling \$5,753.00 and
- "Accounts for Approval - January 09, 2017", including only account #23035, totalling \$2,500.00.

CARRIED.

#27/17

ADJOURNMENT:

BIELECKI moved to adjourn, council to meet again Monday, February 13, 2017.

CARRIED.

Presented to Council this 13<sup>th</sup> day of February, 2017

MAYOR Bernard Ecker ADMINISTRATOR Cynthia Hill