

VILLAGE OF PARADISE HILL

December 12, 2016, Regular Meeting

TIME: 6:30 P.M., December 12, 2016

PLACE: Village Office, Paradise Hill

PRESENT: Mayor Bernard Ecker, Councilors, Merle Bielecki, Brad Form, Tyler Winterhalt, Micheline Huard, Administrator Cindy Villeneuve

REGRETS:

VISITOR: Lori Neufeld, Charles Bodnar -WYWRA Representatives

Bernard Ecker called the meeting to order at 6:30p.m.

#298/16

AGENDA:

FORM moved the adoption of the agenda.

CARRIED.

#299/16

MINUTES:

BIELECKI moved that the minutes of the November 14, 2016 regular meeting and the November 17, 2016 special meeting, be adopted, as circulated.

CARRIED.

#300/16

FINANCIAL STATEMENT:

WINTERHALT moved that the financial statement for the month ending November 30, 2016 be adopted, as circulated.

CARRIED.

#301/16

BANK RECONCILIATION:

HUARD moved that the bank reconciliation statement dated November 30, 2016 be accepted, as circulated.

CARRIED.

#302/16

PARADISE HILL VOLUNTEER FIRE DEPARTMENT MINUTES:

FORM moved that the minutes of the regular meetings of the Paradise Hill Volunteer Fire Department, held on November 21, 2016 be accepted, as presented.

CARRIED.

#303/16

ANIMAL CONTROL OFFICER REPORT:

BIELECKI moved to accept the report from Animal Control Officer, Sabra Patmore, for the month ending November 30, 2016, as presented.

CARRIED.

#304/16

MONTHLY WATER TREATMENT PLANT REPORT:

WINTERHALT moved that the Water Treatment Plant Monthly Operating Report for the month ending November 30, 2016 be accepted, as presented.

CARRIED.

PUBLIC WORKS CONTRACTOR'S REPORT:

Bernard Ecker, Public Works Contractor, provided the following information:

- Had leak at the Kinsmen Hall, has been repaired
- Novlans had a water line break after the curb stop, plastic parts broke
- Merle Bielecki located the water lines at Stones place with his gas locator, the corner properties have only one curb stop, as long as the water remains off and they don't use any we won't charge
- Replaced three membranes on the R.O. unit
- Delivered letter to Randy Novlan in regards to transfer site
- Clint was at the transfer site, cleaned up the burning piles and items along the fence
- Clint sanded the streets a few times, has done good job
- Clint changed oil and fuel filters in grader and backhoe

MD BE

- Clint and I worked on Jasper's Creek, heat tape
- Clint and I put up the Christmas lights, November 30, 2016
- Trimmed spruce tree in the back alley by Merle's place
- Chain saw is no longer working, it was 24 years old, purchased new chain saw from Novlans
- November 22 - McAllisters were out to do repairs on the water well, replaced pump and motor, wires were good to the pump, showing the pump had never run out of water, rusty and oxidizing
- Delco and Sasktel trying to get system running at the water plant, it was Sasktel issue
- CNRL has fixed the berm
- Lyanne Bielecki had left over cement so she gave it to the Village to use at the water plant where the line was repaired

- #305/16 NEPTUNE TECHNOLOGY HANDHELD SUPPORT:
BIELECKI moved to purchase N-Sight software and maintenance support, for Neptune handheld, from Neptune Technology, at a cost of \$2,000.00, and not to purchase the hardware maintenance for the handheld Trimble and the belt clip receiver, at this time.
CARRIED.
- #306/16 PED ZONE SIGNS - 4TH AVENUE:
FORM moved not to proceed with purchasing Ped Zone Signs, for installation on 4th Avenue by the school, may re-evaluate at a later date.
CARRIED.
- #307/16 TRANSFER WATER AND SEWER ARREARS TO TAX ROLL:
WINTERHALT moved to authorize the transfer of water and sewer arrears, owing on 133 Main Street, in the amount of \$494.41, to the tax roll at 133 Main Street, on December 19, 2016, if not paid prior to December 19, 2016.
CARRIED.
- #308/16 PARKING SIGNS - 4TH AVENUE:
HUARD moved to order Parking Signs: ANGLE PARKING (3) and NO PARKING (1), if approved by the school.
CARRIED.
- #309/16 SASK POWER - STREET LIGHT - 3RD AVENUE:
HUARD moved to re-submit, as proposed, Sask Power quote to move the Street light on 3rd Avenue, if required, if new plans are required to be drafted if the street light is moved to a slightly different position.
CARRIED.
- #310/16 NORTHWEST SCHOOL DIVISION LETTER OF SUPPORT:
FORM moved send a letter of support to Ms. Colleen Young, Saskatchewan Party MLA, to keep our school boards locally elected and to keep the decisions closer to our community.
CARRIED.
- #311/16 HARDES FENCING - BALL DIAMOND REPAIRS:
FORM moved to pay invoice from Harges Fencing for repairs completed at the ball diamonds.
CARRIED.
- #312/16 OFFICE COMPUTER BACKUPS:
BIELECKI moved to purchase two battery/surge protection backups for use in the village office.
CARRIED.
- #313/16 DEVELOPMENT PERMIT #07/2016:
WINTERHALT moved to approve Permit #07/2016 to Amie Blundell for a Day Home at 108 1st Avenue.
CARRIED.

OP BE

- #314/16 TAXATION WORKSHOP - NORTH BATTLEFORD:
BIELECKI moved to authorize the Administrator, Cindy Villeneuve, to attend the Taxation Workshop in North Battleford, SK on February 09, 2017.
CARRIED.
- #315/16 SYNERGY CREDIT UNION - TERM DEPOSIT:
HUARD moved that the term deposit at Synergy Credit Union, #820000724600 due December 28, 2016, not be renewed at this time.
CARRIED.
- #316/16 TRANSFER SITE - CHRISTMAS HOURS:
BIELECKI moved that the Transfer Site hours on December 24, 2016 will be from 8:00am - 12:00pm.
CARRIED.
- #317/16 VILLAGE OF PARADISE HILL - OFFICE CHRISTMAS HOURS:
FORM moved that holiday hours for the Village Office be as stated: village office will be closed December 25, 26 & 27 and if required will open on Wednesday December 28, 2016.
CARRIED.
- #318/16 ACCOUNTS - DECEMBER 31, 2016:
FORM moved that the Administrator and the Deputy Mayor be authorized to pay all outstanding accounts on December 31, 2016.
CARRIED.
- #319/16 ACCOUNTS - NOVEMBER INVOICES:
WINTERHALT moved that the Administrator and the Deputy Mayor be authorized to pay any November invoices not received to date, to facilitate completion of year end processing and to avoid interest charges, if not paid prior to December 31, 2016.
CARRIED.
- #320/16 ACCOUNTS - AON REED STENHOUSE:
HUARD moved to approve payment of Aon Reed Stenhouse for the 2017 SUMAssure Insurance policy premium.
CARRIED.
- #321/16 ACCOUNTS - MUNISOFT:
FORM moved to approve payment of Munisoft Support Invoice.
CARRIED.
- #322/16 CINDY VILLENEUVE - UNIVERSITY OF REGINA COURSES:
FORM moved that we reimburse Cindy Villeneuve for the completed University of Regina Local Government Course and required text books, the course being \$742.90 and the text books \$181.50.
CARRIED.
- #323/16 SUMA MEMBERSHIP AND MEMBERSHIP FEES:
WINTERHALT moved to renew SUMA Membership and to approve payment of membership fees.
CARRIED.
- #324/16 CORRESPONDENCE:
WINTERHALT moved that the following correspondence be noted and filed:
1) Gov't of Saskatchewan - Rinks Affordability Grant
2) Gov't of Saskatchewan - Brightsand Regional Park
3) Water Security Agency
4) SUMA
5) SUMA Benefit Package
6) SUMAssure Insurance Reciprocal
7) UMAAS
8) Saskatchewan Workers' Compensation
9) Shercom Industries Inc
10) Rivers West
11) Rivers West - Grant Adjudication Committee
12) Emergency Management Training
13) Miscellaneous
CARRIED.

RP BE

#325/16

ACCOUNTS:

FORM moved to approve payment of all accounts as per:

- "Deposit Register Pay Period: 11(01November2016 to 31November2016)", totalling \$7,545.80,
- "Accounts Paid - December 12, 2016", except #22971, totalling \$4,002.06, and
- "Accounts for Approval - December 12, 2016", except #22979 totalling \$46,634.69.

CARRIED.

Bernard Ecker declared a pecuniary interest and declined to vote in the matter up next for discussion.

#326/16

ACCOUNTS:

FORM moved to approve payment of accounts as per

- "Accounts Paid - December 12, 2016", including only account #22971, totalling \$5,753.00 and
- "Accounts for Approval - December 12, 2016", including only account #22979, totalling \$2,500.00.

CARRIED.

#327/16

ADJOURNMENT:

HUARD moved to adjourn, council to meet again Monday, January 09, 2017.

CARRIED.

Presented to Council this 9th day of January, 2017

MAYOR Bernard Ecker ADMINISTRATOR Christie Hill