

VILLAGE OF PARADISE HILL

May 09, 2016, Regular Meeting

TIME: 6:30 P.M., May 09, 2016

PLACE: Village Office, Paradise Hill

PRESENT: Mayor Bernard Ecker, Councilors, Merle Bielecki, Brad Form, Tyler Winterhalt, Micheline Huard, Administrator Cindy Villeneuve

REGRETS:

VISITOR:

Mayor Ecker called the meeting to order at 6:30p.m.

#118/16

AGENDA:

FORM moved the adoption of the agenda.

CARRIED.

#119/16

MINUTES:

WINTERHALT moved that the minutes of the April 11, 2016 regular meeting be adopted, as circulated.

CARRIED.

#120/16

FINANCIAL STATEMENT:

BIELECKI moved that the financial statement for the month ending April 30, 2016 be adopted, as circulated.

CARRIED.

#121/16

BANK RECONCILIATION:

HUARD moved that the bank reconciliation statement dated April 30, 2016 be accepted, as circulated.

CARRIED.

#122/16

ANIMAL CONTROL OFFICER REPORT:

FORM moved to accept the report from Animal Control Officer, Sabra Patmore, for the month ending April 30, 2016, as presented.

CARRIED.

#123/16

PARADISE HILL FIRE DEPARTMENT MINUTES:

FORM moved that the minutes of the regular meetings of the Paradise Hill Volunteer Fire Department, held on March 21, 2016 and April 20, 2016 be accepted, as presented.

CARRIED.

#124/16

PARADISE HILL MINOR BALL MINUTES:

HUARD moved that the minutes of the minor ball meeting March 17, 2016, be accepted, as presented.

CARRIED.

MONTHLY WATER TREATMENT PLANT REPORT:

The Water Treatment Plant Monthly Operating Report for the month ending April 30, 2016 was unavailable. The Water Treatment Plant Monthly Operating Report will be presented at the June 13, 2016 meeting.

PUBLIC WORKS CONTRACTOR REPORT:

Bernard Ecker, Public Works Contractor, provided the following information:

- Clayton Construction completed the burial of debris at the transfer site; they had a track hoe and a cat, they did a very nice job.
- Flags have been taken down at the Ox Park.
- Lagoon has been drained and the reports were sent. There was an issue with pickup by the courier and when the samples finally reached Regina they were unable to test for bacteria as the sample was too old. Bacteria was the only test they could do.
- Washrooms at the camp ground have been opened but not the showers. The showers will be opened May long weekend unless needed sooner.
- The weeds have been sprayed in the Ox Park, and around the village property by RT Auto. You must have a ticket to do chemical spraying on commercial property. Tyler gave a report on the new regulations on purchase of chemicals.

AD BE

- The area around the arena will be cleaned up before Graduation e.g.) whipper snipped, mowed, etc.
- Public Health Inspection Report on the camp grounds – all is good but they would like a backflow placed on the outside tap.
- Street sweeper was purchased for \$4500.00 and includes additional brushes. There is a small leak that needs to be repaired, but everything seems to be working well. Sweeper has 3600 hours. Hardy Services hauled it from Boyle, AB for \$1250.00.
- May want to consider selling the motor out of the old sweeper, as it is a Detroit V8 motor and would still be worth selling for parts.

#125/16

FINANCIAL STATEMENT 2015:

FORM moved the draft financial statements for the year ending December 31, 2015, as prepared by C.S. Skrupski, be approved.
CARRIED.

#126/16

ACCOUNTS RECEIVABLE AND PUBWORKS DATA ENTRY PROGRAM:

BIELECKI moved that the Accounts Receivable Program and Pubworks Program, with Data Entry, be purchase from MuniSoft prior to June 30, 2016, so as to take advantage of the 25% Loyalty Program discount.
CARRIED.

#127/16

BUDGET - 2016:

HUARD moved to approve the Budget for 2016, as presented and attached to these minutes.
CARRIED.

#128/16

MILL RATE:

HUARD moved that the uniform mill rate for the purpose of levying municipal tax for 2016, be set at 6.0.
CARRIED.

#129/16

KINZEL SITE CLEANUP:

WINTERHALT moved Bernard Ecker talk to Ryan Mitchell, Cory Zweifel, Harges Fencing and John Harges, regarding material left at JD Kinzel site.
CARRIED.

#130/16

SGI – SCHOOL FENCE REPLACEMENT:

FORM moved to accept SGI Insurance offer to pay 80% of the repairs necessary to replace the fence on the south side of the school track, as per quote, given by Harges Fencing.
CARRIED.

#131/16

SUMMER STUDENTS:

BIELECKI moved that Bryce Weber be hired as a Foreman's assistant, to start June 1, 2016, and that his starting wage be set at \$14.00 per hour; further, than Landon Weber be hired as a part time Foreman's assistant, to start July 2, 2016, depending on job availability, and that his starting wage be set at \$14.00 per hour; further, that letters to be sent to unsuccessful applicants.
CARRIED.

#132/16

SAFETY REGULATIONS FOR VILLAGE:

WINTERHALT moved that inquires be made as to the safety regulations that are required for Village employment, such as WHIMIS, PPE, etc.; Tyler will obtain information. Bernard Ecker has his First Aid Safety Certificate.
CARRIED.

#133/16

ENGINEERED STAMPED DRAWINGS – HARDY SERVICES:

WINTERHALT moved that we request Hardy Services to obtain an engineered stamped drawing of the proposed sewer system that will be attached to the existing Village line on completion of the new building.
CARRIED.

BE

Councillor Form declared a pecuniary interest in the next item of business and declined to vote in the matter.

- #134/16 FIREARMS BYLAW:
HUARD moved to table the Firearms Bylaw until the June 13, 2016 meeting.
CARRIED.
- #135/16 STREET SWEEPER PURCHASE:
FORM moved to approve, as per discussion at the May 2, 2016 Budget Meeting, the purchase of a street sweeper; as per verbal approval by Council members the sweeper was purchased and paid for with Credit Union Branch Manager cheque, \$4,500.00 plus GST, which was requested by the Village of Boyle Alberta.
CARRIED.
- #136/16 PARADISE HILL CARE HOME - ADMINISTRATION WAGES:
BIELECKI moved that the Village of Paradise Hill invoice the Paradise Hill Care Home for administration costs; the Village of Paradise Hill may, in the future, return the administrative cost in the form of a grant.
CARRIED.
- #137/16 BEVERLY HARLAND - GIFT CERTIFICATE:
WINTERHALT moved that a \$150.00 gift certificate be purchased and given to Beverly Harland of Jetstream Personnel, for the assistance she provided in the recruitment process for the Administrator position.
CARRIED.
- #138/16 WATER/SEWER ARREARS TO TAXES - SCOTTON:
BIELECKI moved that that a notice be issued to Lisa Zweifel and George Scotton for outstanding water and sewer account, that if not paid within 30 days the outstanding balance will be added to the property taxes.
CARRIED.
- #139/16 NSRBC MEMBERSHIP:
FORM moved that we purchase NSRBC membership.
CARRIED.
- #140/16 SUMASSURE AMMENDMENT:
WINTERHALT moved to approve the proposed amendment to the SUMASSURE Subscriber agreement.
CARRIED.
- #141/16 EMO COORDINATORS:
BIELECKI moved that Brad Form and Tyler Winterhalt be appointed as CO-EMO Coordinators for the Village of Paradise Hill.
CARRIED.
- #142/16 TAX CANCELLATION - WEINHANDL:
FORM moved that the 2016 base tax levy of \$400.00 on Parcel G and H Plan #101889726, belonging to Doreen Weinhandl, be cancelled.
CARRIED.
- #143/16 NO BURN POLICY:
WINTERHALT moved to have a complete fire ban placed within the Village of Paradise Hill; and to table a revision to Bylaw #12/2013, to increase the voluntary payment to \$500.00, if a Bylaw Violation Notice is issued.
CARRIED.

Handwritten signature and initials, possibly "BE".

#144/16

CORRESPONDENCE:

BIELECKI moved that the following correspondence be noted and filed:

- 1) SaskTel - Data services
- 2) Chemical Industries - Dust Control
- 3) SUMA Annual Golf Tournament - July 14, 15, 2016
- 4) Building Standards Licensing Training, Legislative Workshop - May 16 & 17, 2016
- 5) SPRA
- 6) PNRHA Announcement - Bethany Bloom
- 7) Railway crossing Workshop
- 8) SPRA Fundraising Workshop
- 9) Neptune - Water Meter Replacement Program Seminar June 14, 2016
- 10) SaskAlert Training Schedule
- 11) Public Alerting
- 12) Canadian Underground Construction Ltd. - May 10, 2016
- 13) Ombudsman Annual Report 2015
- 14) SWWA Annual Golf Tournament - June 3, 2016
- 15) SK Waste Reduction Council - Compost Field Day May 25, 2016
- 16) SK Housing Corporation - Annual Report 2015
- 17) Co-op Community Spaces
- 18) Stew and Linda Weishaar
- 19) Miscellaneous

CARRIED.

#145/16

ACCOUNTS:

BIELECKI moved to approve payment of all accounts as per:

- "Deposit Register Pay Period: 02(01April2016 to 30April2016)", totalling \$6461.13,
- "Accounts Paid - May 9, 2016", except #22748, totalling \$21,331.25, and
- "Accounts for Approval - May 9, 2016", except #22756 totalling \$31,794.14.

CARRIED.

Mayor Ecker declared a pecuniary interest in the next item of business and declined to vote in the matter. Mayor Ecker left the council chambers prior to discussion on Foreman Contract. (9:45 p.m.)

#146/16

ACCOUNTS:

BIELECKI moved to approve payment of accounts as per

- "Accounts Paid - May 9, 2016", including only account #22748, totalling \$5,753.00 and
- "Accounts for Approval - May 9, 2016", including only account #22756, totalling \$2,500.00.

CARRIED.

#147/16

ADJOURNMENT:

BIELECKI moved to adjourn, council to meet again Monday, June 13, 2016.

CARRIED.

Presented to Council this 13th day of June, 2016

MAYOR Bernard Ecker ADMINISTRATOR Antonia Ull