

VILLAGE OF PARADISE HILL

January 13, 2025 Regular Meeting

TIME: 6:30 P.M. January 13, 2025

PLACE: Village Office, Paradise Hill

PRESENT: Mayor Bernard Ecker, Councilors Curtis McGowan, Brad Form, Karen Kroon, Audrey Greves, Administrator Cynthia Villeneuve

ABSENT:

Mayor Bernard Ecker called the meeting to order at 6:23 pm

SAMA presentation 2025 Assessment - Chandra Reilly & Melodie Tessier

#01/25 AGENDA: FORM that the agenda be approved, as circulated. CARRIED

6:30 pm – 8:00 pm - SAMA Presentation 2025 Assessment

#02/25 MINUTES: GREVES that the minutes of the December 9, 2025, regular meeting be approved, as circulated. CARRIED

#03/25 MINUTES: MCGOWAN that the minutes of the December 23, 2025, Special Meeting be approved, as circulated. CARRIED

#04/25 FINANCIAL STATEMENT: KROON that the financial statement for the month ending December 31, 2024, be accepted, as circulated. CARRIED

#05/25 BANK RECONCILIATION: GREVES that the bank reconciliation statement dated December 31, 2024, be accepted, as circulated. CARRIED

#06/25 PARADISE HILL VOLUNTEER FIRE DEPARTMENT: FORM that the minutes of the regular meeting of the Paradise Hill Volunteer Fire Department, held on November 18, 2024 and December 16, 2024 be approved, as presented. CARRIED

#07/25 FIRE CALL - BRIAN BIELECKI: MCGOWAN that the Fire Call to Brian Bielecki's on December 28, 2024 be invoiced as a false alarm, as he had not notified anyone that they would be setting a fire and fire department was called and did respond. CARRIED

#08/25 VOLUNTEER FIRE FIGHTER INSURANCE: FORM to renew the volunteer fire fighter insurance and first responder insurance through SUMA for 2025, selecting coverage Option C, the total being \$1,280.00 plus tax and administration; further that the 24 hours Off Duty Coverage be offered to the fire department members. The Village of Paradise Hill will pay the cost of the Off-Duty Coverage for the Volunteer firefighters, if the fire fighter attended **50%** of the previous year's monthly meetings. In the event that some fire fighters are members of both St. Walburg Fire Department and Paradise Hill Fire Department and are eligible for the 24/7 off duty coverage the cost will be shared equally with St. Walburg Fire Department. CARRIED

#09/25

WATER TREATMENT PLANT MONTHLY OPERATING REPORT:

GREVES that the Water Treatment Plant Monthly Operating Report for the month ending December 31, 2024 be accepted, as presented. CARRIED

#10/25

PUBLIC WORKS CONTRACTOR'S REPORT:

KROON that the Public Works Contractor's Report for the month ending December 31, 2024, be accepted, as presented. CARRIED

#11/25

ALTERATION OF BOUNDARIES:

GREVES to acknowledge the Minister's Order to Alteration of Boundaries between the Village of Paradise Hill and The RM of Frenchman Butte #501, with regards to south half of Section 3-53-24 W3, excluding all that portion of Parcel F, Plan 101889726, Ext 0, Parcel G, Plan 101889726, Ext 0 and Parcel H, Plan 101889726, Ext 0. CARRIED

#12/25

WYWRA CONTRACT:

MCGOWAN that the WYWRA Contract 2025 be signed for one year, January 1 – December 31, 2025. CARRIED

#13/25

APPOINTMENTS - 2025:

GREVES moved the following appointments for 2025:

- a. Deputy Mayor
B. Form
- b. Signing Authority
C. Villeneuve, and
B. Form or K. Kroon
- c. Fire Chief
Keith Craig
- d. Deputy Fire Chief
- e. Recreation Committee
A. Greves
C. Villeneuve
K. Kroon

f. Paradise Hill Library Board

- Ann Pearson
- Audrey Greves
- Gay Noeth
- Heidi Hougham
- Dianne Palsich
- Tiffany Payne
- Maxine Forsyth (Librarian)
- Micheline Huard
- Carolyn McKenzie

Regional Library Board
Alternate

- Audrey Greves
- Karen Kroon

g. EMO Coordinator

- Brad Form

h. EMO Coordinator Assistant

- C. Villeneuve

i. Auditor

- Pinnacle Business Solutions

j. Administrator/Secretary/Treasurer

- C. Villeneuve

k. Animal Control Officer

- Amie & Clint Blundell

l. Building Inspector

- Jeff Sydoruk

m. Development Appeals Board

- Larry Harland
- Shannon Imhoff
- Albert Cholewa
- Secretary – C. Villeneuve

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D

n. Board of Revision

ADR Institute of Saskatchewan -
CBoR-Centralized Board of
Revision

o. Paradise Hill Care Home Board of Directors

M. Hougham
M. Bielecki
A. Greves – Alternate

p. West Yellowhead
Waste Resource Authority

B. Ecker

q. North Sask River
Resource Committee

C. McGowan

r. Designated Officer under
Bylaw 07/2007 – Nuisance Bylaw

C. Villeneuve

s. Paradise Hill Clinic Partnership

Brad Form
Bev Harland
Bernard Ecker - Alternate

t. Paradise Hill Arena

Cam Schaan – President
Laurie Koberlin – Treasurer
Adam Fink - Secretary
Amanda Nidosky
Keenan Macnab
Neal Palen
Valerie Leganchuk
Marvis McClellan
Heath Eaton
Shane Colliou
Andrea Salzi

u. Paradise Hill Bowling Alley

Lynann Bielecki – President
Kaitlyn Otte – Treasurer
Karen Kroon – Secretary
Merle Bielecki
Jean Hardy
Brianna Russell
Maxine Forsyth

v. Paradise Hill Curling

Mike Duriez – President
Kailey Duriez – Secretary
Karina Proctor - Treasurer
Deanne Carmody
Melissa Duriez
Colt Hardes
James Schmidt
Mike Bowers
Jamie Jeannotte
Jordan Salzi
Kyle Sweezey
Amanda Nasby
Tyler Seguin

w. Paradise Hill Ball Board

Amanda McGowan – President
Krista Canfield – Registrar
Amanda Nidosky – Secretary
Christine Ecker – Treasurer

x. Paradise Hill Rec Board

- Blaine Salzl – President
- Jaime Harges – Vice President
- Amanda Nidosky – Secretary
- Karina Ramirez – Treasurer
- Adam Fink
- Chelsea Novlan
- Brett Novlan
- Amanda McGowan
- Cam Schaan
- Kaitlin Casson
- Kailey Duriez
- Lynnann Bielecki
- Logan Otte

- y. 501 Utility Authority Inc Board Brad Form
- Bernard Ecker
- Alternative Audrey Greves
- CARRIED

#14/25

RATES AND CHARGES - 2025:

MCGOWAN that the Contract Work and rates for 2025 are as follows:

- a) Water Hookup - \$40.00
- As per Bylaw #07/2014
- b) Mower - \$60.00 per hour
- c) Grader - \$125.00 per hour
- d) Whipper Snipper - \$30.00 per hour
- e) Backhoe - \$110.00 per hour
- f) Photocopies - \$0.10 per page B & W
- \$0.20 per page Color
- Free to Non-profit
- g) Fire Call Rate - \$1,107.67 per hour as per 2025 SGI Rates

#15/25

IDEMNITY AND REMUNERATION 2025:

MCGOWAN to approve the following rates for indemnity and remuneration for 2025:

- a) Mileage - \$0.55/km
- b) Indemnity Mayor - \$90.00 per meeting
- Councilor - \$80.00 per meeting
- Mayor & Council - \$120.00 per day for a daytime session plus mileage, session plus travel time must be at least 4 hours to qualify as a full day.
- Firemen - \$25.00 per meeting
- Max 2 meetings per month
- c) Development Appeal - \$25.00 per meeting
- d) Fire Chief - \$100.00 each per month for 1 Chief
- e) Deputy Fire Chief - \$50.00 per month for 1 deputy
- f) Fireman Training and Regional meetings: Fire department member indemnity and mileage must be approved by the fire chief or deputy fire chief:
 - \$25.00 per module for an evening session plus mileage
 - \$100.00 per day for a daytime session plus mileage
 - Session plus travel time must be at least 5 hours to qualify as a full day
 - \$50.00 for a half-day session
- g) Fire calls & practice burn
 - \$25.00 per hour
 - Minimum payment of 3-three hours
 - Hours rounded to nearest 15 minutes
 - \$0.55/km for 1 vehicle on out-of-town call

CARRIED

393

#16/25

TRANSFER TO RESERVE – 2024 INTEREST:

KROON that the following transfers to reserve be completed, effective December 31, 2024:

<u>Transfer to</u>	<u>Amount</u>	<u>Description</u>
Recreation & Culture	\$599.39	Interest earned in 2024
New Deal	\$662.62	Interest earned in 2024
Equipment	\$1,160.49	Interest earned in 2024
Maintenance Shop	\$606.93	Interest earned in 2024
Water/Sewer	\$1,967.53	Interest earned in 2024
Historical	\$129.16	Interest earned in 2024
Historical	\$210.00	History Book Sales 2024
Water/Sewer		Utility Fund Surplus at December 31, 2024, as determined after all expenses for 2024 have been processed
Fire Equipment	\$2,201.86	Interest earned in 2024
Rec Board Term	\$213.54	Interest earned in 2024
Auxiliary	\$434.75	Interest earned in 2024
		<u>CARRIED</u>

#17/25

AUTHORIZE PAYMENT OF 2024 INVOICES:

FORM that in order to facilitate year end processing, the administrator and signing officer, be authorized to pay any 2024 invoices that come in before the next meeting.

CARRIED

#18/25

AUTHORIZE ON-LINE PAYMENT:

MCGOWAN that the on-line payments be made where possible due to the possible future postal strikes, and further that payments to the following business be made online – WYWRA, Turtleford Co-op, and Saskatchewan Health Authority (Water Samples).

CARRIED

#19/25

CARE HOME ADMINISTRATION:

FORM that the Care Home shall be invoiced for 2024 Administration costs for which that amount shall be returned as a grant to the Care Home.

CARRIED

#20/25

SASKATCHEWAN CRIME STOPPERS MEMBERSHIP – 2025:

KROON that the Crime Stoppers membership for 2025 be renewed and that a donation of \$200.00 be given to the organization.

CARRIED

#21/25

COMPUTERS:

FORM That approval be given to purchase two computers from Munisoft, at a cost of \$1,479.00 for the server and \$1,479.00 for workstation, plus installation costs for the workstation; total cost \$4,624.00 plus taxes.

CARRIED

#22/25

JWS INSPECTION SERVICES:

FORM to acknowledge the inspection rates for 2025.

CARRIED

#23/25

SVOBODA HOMES CONSTRUCTION & INSPECTION

GREVES to acknowledge Svoboda Homes Construction & Inspection request to become the Village's building inspector and to acknowledge that Svoboda Homes Construction & Inspection will be used as an alternate inspector, should the present building inspector not be available.

CARRIED

AC

#24/25 BORDER PAWS ANIMAL SHELTER:

KROON that the Village of Paradise Hill will not enter into the agreement with Border Paws Animal Shelter Society to provide domestic animal control services.

CARRIED

#25/25 CORRESPONDENCE:

GREVES That the following correspondence, noted and filed.

- 1) SUMA; Central Source
- 2) Civic Address Registry

CARRIED

#26/25 ACCOUNTS:

FORM that the following accounts be approved for payment as per attached Schedule, "A", which shall form part of these minutes:

- "Deposit Register Pay Period: 12(01December2024 to 31December2024)", totaling \$11,797.92.
- Accounts Paid – January 13, 2025, including manual cheques #6880-#6908 & #25635 and computer cheques #25660-#25670, except cheque #25661, totaling \$82,849.06 and
- "Accounts for Approval – January 13, 2025 including cheques #25671 – #25693, except cheque #25678 & #25679 totaling \$96,851.62.

CARRIED

Mayor Bernard Ecker declared a conflict of interest in the next item of business due to the payment being for a contract he holds with the Village.

#27/25 ACCOUNTS:

FORM that the following be approved for payment of accounts as per attached Schedule "A", which shall form part of these minutes:

- "Accounts Paid As At January 13, 2025, including only cheque #25661 totaling \$6,425.00 and
- "Accounts for Approval – January 13, 2025 "including only cheques #25678 & #25679 totaling \$2,588.18.

CARRIED

#28/25 R/T AUTO INVOICE

FORM that the R/T Auto invoice be paid before the next meeting in February 2025.

CARRIED

#29/25 ADJOURNMENT:

KROON that the meeting be adjourned, Council to meet again, Monday, February 10, 2025.

CARRIED

Presented to Council this 10th day of February, 2025

MAYOR Bernard Ecker ADMINISTRATOR Cynthia Yun