VILLAGE OF PARADISE HILL

April 7, 2026 Regular Meeting

TIME: 6:30 P.M. April 7, 2026

PLACE: Village Office, Paradise Hill

PRESENT: Mayor Bernard Ecker, Councilors Curtis McGowan, Brad Form, Karen Kroon, Audrey Greves, Administrator Cynthia Villeneuve

ABSENT:

VISITORS:

Mayor Bernard Ecker called the meeting to order at 6:30 pm

#80/26 AGENDA:
MCGOWAN that the agenda be approved, as circulated.
CARRIED

#81/26 MINUTES:
KROON that the minutes of March 9, 2026, regular meeting be approved, as circulated.
CARRIED

#82/26 FINANCIAL STATEMENT:
FORM that the financial statement for the month ending March 31, 2026, be accepted, as circulated.
CARRIED

#83/26 BANK RECONCILIATION:
GREVES that the bank reconciliation statement dated March 31, 2026, be accepted, as circulated.
CARRIED

#84/26 PARADISE HILL VOLUNTEER FIRE DEPARTMENT:
MCGOWAN that the minutes of the regular meeting of the Paradise Hill Volunteer Fire Department, held on March 16, 2026, be approved, as presented.
CARRIED

#85/26 WATER TREATMENT PLANT MONTHLY OPERATING REPORT:
GREVES that the Water Treatment Plant Monthly Operating Report for the month ending March 31, 2026, be accepted, as presented.
CARRIED

#86/26 PUBLIC WORKS CONTRACTOR'S REPORT:
FORM that the Public Works Contractor's Report for the month ending March 31, 2026, be accepted, as presented.
CARRIED

#87/26 BCL ENGINEERING – PROJECT ENGINEER'S REPORT:
MCGOWAN to acknowledge and accept the progress report on the Water Treatment Plant Progress report from BCL Engineering.
CARRIED

#88/26 TRANSFER FROM W&S SAVINGS ACCOUNT:
FORM to transfer $66,682.60 to cover the Village portion of payment for the ICIP grant expenses from Progress #3.
CARRIED

BE

#89/26 TRANSFER FROM W&S SAVINGS ACCOUNT:
FORM to transfer $142,116.22 from W&S Savings to cover the Lagoon Debenture payment for 2026.
CARRIED

#90/26 IN CAMERA SESSION:
GREVES that the Village of Paradise Hill Council move in camera for the purpose of 501 Utility Authority discussion. Meeting moves in camera at 7:30 pm.
CARRIED

#91/26 OUT OF CAMERA:
MCGOWAN that Council returns to the open meeting. Return to the open meeting at 7:45 pm.
CARRIED

#92/26 HERITAGE SIGNS:
GREVES that the proofs be approved and the signs be ordered for the Heritage sign.
CARRIED

#93/26 NORTHBOUND ASSET MANAGEMENT FINANCIAL SOFTWARE:
MCGOWAN that the Council approve proceeding with the Northbound Asset Management Financial Lite program to replace PubWorks, at an annual cost of $700 plus GST, and approve a one-time data transfer cost of $756.50 plus GST.
CARRIED

#94/26 CLASS 1 WATER TREATMENT & DISTRIBUTION OPERATION EXAM INVIGILATING:
KROON that Council approve an honorarium of $200.00 to Dean Powell for invigilating the exams for the Class 1 Water Treatment & Distribution Operator Training Course for Shawn Russell and Vivian Virgo on March 31, 2026.
CARRIED

#95/26 CHATGPT AND DROPBOX:
MCGOWAN that Council approve the purchase of ChatGPT Business (cost $27 per month) or Plus (cost $25 per month) and the cancelation of Dropbox, effective immediately.
CARRIED

#96/26 WYWRA FUEL SUCHARGE:
FORM that Council acknowledges the increase in the WYWRA fuel surcharge from 10% to 15%, effective March 1, 2026.
CARRIED

#97/26 UMAAS CONVENTION - 2026:
GREVES that Cindy Villeneuve attend the 2026 UMAAS Convention from June 2 to June 5, 2026. The cost of the convention is $200.00 plus taxes.
CARRIED

#98/26 NOTICE NATURE PROGRAM:
FORM that Council approve a $250 sponsorship to the Notice Nature Program for 2026, sponsored by the North Saskatchewan River Basin Council.
CARRIED

#99/26 BANK OF MONTREAL – EFT PAYMENTS:
MCGOWAN that Council authorize that payments from the Bank of Montreal be made by EFT, converting future payments from cheques to EFT to facilitate quicker payments.
CARRIED

BE

#100/26 ACCOUNTS PAYABLE:

FORM that Council authorize payment to Dean Powell for invigilating the Class 1 Water Treatment and Distribution course exams, $200.00 honorarium, prior to the next regular Council meeting.

CARRIED

#101/26 CORRESPNDENCE:

MCGOWAN that the following correspondence, noted and filed.

1) SUMA; Central Source
2) Tru Green Metal

CARRIED

#102/26 ACCOUNTS:

FORM that the following accounts be approved for payment as per attached Schedule, "A", which shall form part of these minutes:

- "Deposit Register Pay Period: 03(27February2026 to 26March2026)", totaling $11,874.05.
- Accounts Paid – April 7, 2026, including manual cheques #7271-#7295 and computer cheques #26032-#26033, except cheque #26032, totaling $27,623.04 and
- "Accounts for Approval – April 7, 2026 including cheques #26034 –#26048, except cheques #26036 & 26037 totaling $506,078.64.

CARRIED

Mayor Bernard Ecker declared a conflict of interest in the next item of business due to the payment being for a contract he holds with the Village.

#103/26 ACCOUNTS:

FORM that the following be approved for payment of accounts as per attached Schedule "A", which shall form part of these minutes:

- "Accounts Paid As At April 7, 2026, including only cheque #26032 totaling $6,425.00 and
- "Accounts for Approval – April 7, 2026 "including only cheques #26036 & 26037 totaling $2,710.57.

CARRIED

#104/26 ADJOURNMENT:

KROON that the meeting be adjourned, Council to meet again Monday, May 11, 2026.

CARRIED

Presented to Council this 11th day of May, 2026

MAYOR Bernard Ecker ADMINISTRATOR Cinthia [signature]