

VILLAGE OF PARADISE HILL

November 12, 2024 Regular Meeting

TIME: 6:30 P.M. November 12, 2024
PLACE: Village Office, Paradise Hill
PRESENT: Mayor Bernard Ecker, Councilors Merle Bielecki, Brad Form, Karen Kroon, Audrey Greves, Administrator Cynthia Villeneuve

ABSENT:

Mayor Bernard Ecker called the meeting to order at 6:30 pm

#226/24 AGENDA: FORM that the agenda be approved, as circulated. CARRIED

#227/24 MINUTES: BIELECKI that the minutes of the October 15, 2024, regular meeting be approved, as circulated. CARRIED

#228/24 FINANCIAL STATEMENT: KROON that the financial statement for the month ending October 31, 2024, be accepted, as circulated. CARRIED

#229/24 BANK RECONCILIATION: GREVES that the bank reconciliation statement dated October 31, 2024, be accepted, as circulated. CARRIED

#230/24 PARADISE HILL VOLUNTEER FIRE DEPARTMENT MINUTES: BIELECKI that the minutes of the regular meeting of the Paradise Hill Volunteer Fire Department, held on October 21, 2024, be approved, as presented. CARRIED

#231/24 RCMP COMMUNITY POLICING REPORT - JULY - SEPTEMBER, 2024: FORM that the RCMP Community Policing Report for July - September, 2024, be accepted, as presented CARRIED

#232/24 WATER TREATMENT PLANT MONTHLY OPERATING REPORT: GREVES that the Water Treatment Plant Monthly Operating Report for the month ending October 31, 2024, be accepted, as presented. CARRIED

#233/24 PUBLIC WORKS CONTRACTOR'S REPORT: KROON that the Public Works Contractor's Report for the month ending October 31, 2024, be accepted, as presented. CARRIED

#234/24 TRANSFER SITE: FORM that there will be no charge accounts permitted at the transfer site, all items taken to the transfer site shall be paid for at that time. CARRIED

#235/24 SASKATCHEWAN HOUSING CORPORATION: BIELECKI to acknowledge the payment of \$592.33 from Saskatchewan Housing Corporation for 2023 Surplus for operations of the Paradise Hill Housing Authority. CARRIED

BE

236/24 MUNISOFT TRAINING PROGRAM:

GREVES that the approval be given for the online module training from Munisoft for Village Office Staff at a cost of \$1,540.00 plus GST; program training will include training in accounts payable, accounts receivable, taxation, utility billing, general ledger, receipting, easy pay and PubWorks.
CARRIED

237/24 CHRISTMAS GATHERING:

GREVES that the Christmas gathering for council and staff shall be on Friday, December 13, 2024.

CARRIED

238/24 CARE HOME ANNUAL CONTRIBUTION:

FORM that the Village of Paradise Hill contribute to the Paradise Hill Care \$6,140.92 representing 0.15 mill levy on the 2024, municipal taxes.

CARRIED

239/24 MUNICIPAL REVENUE SHARING GRANT DECLARATION OF ELIGIBILITY:

FORM the Council of the Village of Paradise Hill confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2023 Audited Financial Statement to the Ministry of Government Relations;
- Submission of the 2023 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
- In Good Standing with the respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and that we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED

240/24 CORRESPONDENCE:

GREVES that the following correspondence, noted and filed.

- 1) SUMA
- 2) Saskatchewan Legion
- 3) Landworks
- 4) WYWRA - Payment options
- 5) Synergy Credit Union

CARRIED

241/24 ACCOUNTS:

BIELECKI that the following accounts be approved for payment as per attached Schedule, "A", which shall form part of these minutes:

- "Deposit Register Pay Period: 10(01October2024 to 31October2024)", totaling \$11,418.85
- Accounts Paid - November 12, 2024, including manual cheques #6820-#6839 and computer cheques #25584-#25585, except cheque #25584, totaling \$33,008.83 and
- "Accounts for Approval - November 12, 2024 including cheques #25586 - #25611, except cheque #25592, totaling \$75,799.58

CARRIED


BE

Mayor Bernard Ecker declared a conflict of interest in the next item of business due to the payment being for a contract he holds with the Village.

#242/24 ACCOUNTS:

BIELECKI that the following be approved for payment of accounts as per attached Schedule "A", which shall form part of these minutes:

- Accounts Paid as at November 12, 2024, including only cheque #25584 totaling \$5,805.50 and
- Accounts for Approval November 12, 2024, including only cheque #25592 totaling \$2,500.00

CARRIED

#243/24 ACCOUNTS:

BIELECKI that the Petty Cash and Turtleford Coop Invoices be paid before the next meeting in December 2024.

CARRIED

#244/24 ADJOURNMENT:

KROON that the meeting be adjourned at 9:00 pm, Council to meet again, Monday, December 9, 2024.

CARRIED

Presented to Council this 9th day of December, 2024

MAYOR Bernard Ecker ADMINISTRATOR Linda Jell

VILLAGE OF PARADISE HILL

November 12, 2024 Regular Meeting

TIME: 6:30 P.M. November 12, 2024

PLACE: Village Office, Paradise Hill

PRESENT: Mayor Bernard Ecker, Councilors Merle Bielecki, Brad Form, Karen Kroon, Audrey Greves, Administrator Cynthia Villeneuve

ABSENT:

Mayor Bernard Ecker called the meeting to order at 6:30 pm

#226/24 AGENDA: FORM that the agenda be approved, as circulated. CARRIED

#227/24 MINUTES: BIELECKI that the minutes of the October 15, 2024, regular meeting be approved, as circulated. CARRIED

#228/24 FINANCIAL STATEMENT: KROON that the financial statement for the month ending October 31, 2024, be accepted, as circulated. CARRIED

#229/24 BANK RECONCILIATION: GREVES that the bank reconciliation statement dated October 31, 2024, be accepted, as circulated. CARRIED

#230/24 PARADISE HILL VOLUNTEER FIRE DEPARTMENT MINUTES: BIELECKI that the minutes of the regular meeting of the Paradise Hill Volunteer Fire Department, held on October 21, 2024, be approved, as presented. CARRIED

#231/24 RCMP COMMUNITY POLICING REPORT - JULY - SEPTEMBER, 2024: FORM that the RCMP Community Policing Report for July - September, 2024, be accepted, as presented CARRIED

#232/24 WATER TREATMENT PLANT MONTHLY OPERATING REPORT: GREVES that the Water Treatment Plant Monthly Operating Report for the month ending October 31, 2024, be accepted, as presented. CARRIED

#233/24 PUBLIC WORKS CONTRACTOR'S REPORT: KROON that the Public Works Contractor's Report for the month ending October 31, 2024, be accepted, as presented. CARRIED

#234/24 TRANSFER SITE: FORM that there will be no charge accounts permitted at the transfer site, all items taken to the transfer site shall be paid for at that time. CARRIED

#235/24 SASKATCHEWAN HOUSING CORPORATION: BIELECKI to acknowledge the payment of \$592.33 from Saskatchewan Housing Corporation for 2023 Surplus for operations of the Paradise Hill Housing Authority. CARRIED

BE

#236/24 MUNISOFT TRAINING PROGRAM:

GREVES that the approval be given for the online module training from Munisoft for Village Office Staff at a cost of \$1,540.00 plus GST; program training will include training in accounts payable, accounts receivable, taxation, utility billing, general ledger, receipting, easy pay and PubWorks. CARRIED

#237/24 CHRISTMAS GATHERING:

GREVES that the Christmas gathering for council and staff shall be on Friday, December 13, 2024. CARRIED

#238/24 CARE HOME ANNUAL CONTRIBUTION:

FORM that the Village of Paradise Hill contribute to the Paradise Hill Care \$6,140.92 representing 0.15 mill levy on the 2024, municipal taxes. CARRIED

#239/24 MUNICIPAL REVENUE SHARING GRANT DECLARATION OF ELIGIBILITY:

FORM the Council of the Village of Paradise Hill confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2023 Audited Financial Statement to the Ministry of Government Relations;
- Submission of the 2023 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
- In Good Standing with the respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and that we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations. CARRIED

#240/24 CORRESPONDENCE:

GREVES that the following correspondence, noted and filed.

- 1) SUMA
- 2) Saskatchewan Legion
- 3) Landworks
- 4) WYWRA – Payment options
- 5) Synergy Credit Union CARRIED

#241/24 ACCOUNTS:

BIELECKI that the following accounts be approved for payment as per attached Schedule, "A", which shall form part of these minutes:

- "Deposit Register Pay Period: 10(01October2024 to 31October2024)", totaling \$11,814.43
- Accounts Paid – November 12, 2024, including manual cheques #6840-#6859 and computer cheques #25612-#25617, except cheque #25612, totaling \$17,915.32 and
- "Accounts for Approval – November 12, 2024 including cheques #25618 – #25638, except cheque #25621 & #25622, totaling \$17,259.52 CARRIED

BE
JD

Mayor Bernard Ecker declared a conflict of interest in the next item of business due to the payment being for a contract he holds with the Village.

#242/24 ACCOUNTS:

BIELECKI that the following be approved for payment of accounts as per attached Schedule "A", which shall form part of these minutes:

- Accounts Paid as at November 12, 2024, including only cheque #25612 totaling \$5,805.50 and
- Accounts for Approval November 12, 2024, including only cheque #25621 & #25622 totaling \$2,781.39.00

CARRIED

#243/24 ACCOUNTS:

BIELECKI that the Petty Cash and Turtleford Coop Invoices be paid before the next meeting in December 2024.

CARRIED

#244/24 ADJOURNMENT:

KROON that the meeting be adjourned at 9:00 pm, Council to meet again, Monday, December 9, 2024.

CARRIED

Presented to Council this 9th day of December, 2024

MAYOR Bernard Ecker ADMINISTRATOR Cynthia Ylva