

VILLAGE OF PARADISE HILL

December 9, 2024 Regular Meeting
First Meeting of Council

TIME: 6:30 P.M. December 9, 2024

PLACE: Village Office, Paradise Hill

PRESENT: Mayor Bernard Ecker, Councilors Curtis McGowan, Brad Form, Karen Kroon, Audrey Greves, Administrator Cynthia Villeneuve

ABSENT:

Mayor Bernard Ecker called the meeting to order at 6:30 pm

248/24 AGENDA: KROON that the agenda be approved, as circulated. CARRIED

249/24 MINUTES: FORM that the minutes of the November 12, 2024, regular meeting be approved, as circulated. CARRIED

250/24 MINUTES: GREVES that the minutes of the December 2, 2024, Special Meeting be approved, as circulated. CARRIED

251/24 FINANCIAL STATEMENT: FORM that the financial statement for the month ending November 30, 2024, be accepted, as circulated. CARRIED

252/24 BANK RECONCILIATION: KROON that the bank reconciliation statement dated November 30, 2024, be accepted, as circulated. CARRIED

253/24 NATIONAL FIRE PROTECTION COURSE: GREVES that the cost of the National Fire Protection Course, that Chad Stuart completed in October 2024, be shared with the St. Walburg Fire Department; total cost of course \$375, therefore Village of Paradise Hill share will be \$187.50 CARRIED

254/24 WATERWORKS COMPLIANCE INSPECTION REPORT – 2024: MCGOWAN that the Waterworks Compliance Inspection Report dated December 9, 2024, be accepted, as presented. CARRIED

255/24 WATER TREATMENT PLANT MONTHLY OPERATING REPORT: GREVES that the Water Treatment Plant Monthly Operating Report for the month ending November 30, 2024, be accepted, as presented. CARRIED

256/24 PUBLIC WORKS CONTRACTOR'S REPORT: FORM that the Public Works Contractor's Report for the month ending November 30, 2024, be accepted, as presented. CARRIED

257/24 WEST YELLOWHEAD WASTE RESOURCES AUTHORITY INC: FORM to acknowledge the WYWRA increase and changes to pricing as of January 1, 2025. CARRIED



- # 258/24 DEVELOPMENT PERMIT #06/2024:
MCGOWAN that the development permit application #06/2024, submitted by Brianna Russell & Kaitlyn Otte, for a change of use for Lot 13, Block 1, 114 - 2nd Ave, be approved; further, that we acknowledge the building use will be changed from church use to a wellness centre.
CARRIED

- # 259/24 SUMASSURE DEDUCTIBLE AMOUNTS - 2025:
KROON to acknowledge that deductible amounts may be changed on each building separately, deductibles may be \$2,500, \$5,000 or \$10,000 and; further the cost of SUMAssure insurance will be \$53,541 for 2025.
CARRIED

- # 260/24 WTP UPGRADE TENDER AGREEMENT:
MCGOWAN to acknowledge the WTP Upgrade tender document that has been sent out to four contractors by BCL Engineering, tenders will close at 2:00 P.M. Friday, December 13, 2024.
CARRIED

- # 261/24 REGULAR MEETING SCHEDULE:
FORM that regular meetings be held on the 2nd Monday of each month and if the second Monday falls on a holiday, then the meeting will be held on the Tuesday following the holiday.
CARRIED

- # 262/24 DEPUTY MAYOR APPOINTMENT:
GREVES that Brad Form be appointed as Deputy Mayor for the Village of Paradise Hill.
CARRIED

- # 263/24 SIGNING AUTHORITY:
GREVES that the authority to sign cheques, for the Village of Paradise Hill's bank account with Synergy Credit Union, be given to Cynthia Villeneuve, and one of either Brad Form or Karen Kroon.
CARRIED


- # 264/24 501 UTILITY AUTHORITY INC. BOARD APPOINTMENT:
MCGOWAN that Bernard Ecker and Brad Form be appointed as the representative on the 501 Utility Authority Board and the alternate appointee will be Audrey Greves.
CARRIED

- # 265/24 MUNISOFT E-NOTICES:
FORM that the e-notice extensions be purchased for the utility and receipt programs, cost for the extension programs will be \$324.35 for RC e-notices and \$649.35 for UB e-notices.
CARRIED

- # 266/24 SASK HEALTH AUTHORITY SNOW REMOVAL:
GREVES that the Village will do snow removal at the Care Home/Clinic parking lots when they are completing the snow removal for the Village Roads; the cost will be depending on time and equipment used.
CARRIED

- # 267/24 POSTAGE STAMPS PURCHASE:
FORM that a box of 10 rolls of stamps be purchased from the Post Office prior to the cost of stamps increasing on January 1, 2025, cost shall be \$1,039.50.
CARRIED

- # 268/24 ACCOUNTS - DECEMBER 31, 2024:
MCGOWAN that the Administrator and the Deputy Mayor be authorized to pay all outstanding accounts on December 31, 2024.
CARRIED



#269/24

SYNERGY CREDIT UNION – TERM DEPOSIT:

FORM to renew term #82000724600, held in trust for the Paradise Hill Recreation Board, for a 12-month term, for \$4,067.24, total \$3,997.24 plus interest, \$70.00 to be transferred from existing term prior to renewal to cover the Paradise Hill Recreation Board expense for 2024.
CARRIED

#270/24

VILLAGE OF PARADISE HILL – OFFICE CHRISTMAS HOURS:

MCGOWAN moved that holiday hours for the Village office be as stated: Village office will be closed December 25, 26, 2024, and January 1, 2025 and closed at 3:00 p.m. on December 24, 2024.
CARRIED

#271/24

CORRESPONDENCE:

- KROON that the following correspondence, noted and filed.
- 1) SUMA
 - 2) NCTPC Workshop
 - 3) Water Security Agency – Channel Clearing
- CARRIED

#272/24

ACCOUNTS:

FORM that the following accounts be approved for payment as per attached Schedule, "A", which shall form part of these minutes:

- "Deposit Register Pay Period: 11(01November2024 to 30November2024)", totaling \$12,148.60.
- Accounts Paid – December 9, 2024, including manual cheques #6860-#6879 and computer cheques #25639-#25642, except cheque #25641, totaling \$140,679.70 and
- "Accounts for Approval – December 9, 2024 including cheques #25643 – #25659, except cheque #25645 totaling \$170,442.83
CARRIED

Mayor Bernard Ecker declared a conflict of interest in the next item of business due to the payment being for a contract he holds with the Village.

#273/24

ACCOUNTS:

FORM that the following be approved for payment of accounts as per attached Schedule "A", which shall form part of these minutes:

- "Accounts Paid As At December 9, 2024, including only cheque #25641 totaling \$6,425.00 and
- "Accounts for Approval – December 9, 2024 "including only cheques #25645 totaling \$2,500.00.
CARRIED

#274/24

AUTHORIZE ON-LINE PAYMENT – RE POSTAL STRIKE:

MCGOWAN that the online payments be made where possible due to the ongoing postal strike, and further that payments that have been sent in the mail just prior to the postal strike be re-issued and paid by either on-line payment where applicable, EFT or e-transfer; further stop payment will be put on all cheques over \$3,000.00, once payment has been made.
CARRIED

#275/24

AUTHORIZED PAYMENT OF NOVEMBER 2024 INVOICES:

MCGOWAN that the Signing Officer and Administrator be authorized to pay any November, 2024 invoices not received to date, to facilitate completion of year end processing and to avoid interest charges if not paid prior to December 31, 2024.
CARRIED

BE
MD

#276/24 AUTHORIZE PAYMENT OF FIREMAN WAGES:
GREVES to authorize the fireman wages for July 1, 2024 – December 31, 2024.

CARRIED

#277/24 TRANSFER TO RESERVE – CEMETERY:
FORM that the balance of cemetery plots at December 31, 2024, the total sales of cemetery plots in 2024, be transferred to the Cemetery Reserve, effective December 31, 2024.

CARRIED

#278/24 TRANSFER TO RESERVE – HISTORY BOOKS:
MCGOWAN that the balance in the History Book Account at December 31, 2024, the total sales of history books in 2024, be transferred to the isave Historical, effective December 31, 2024.

CARRIED

#279/24 ADJOURNMENT:
KROON that the meeting be adjourned at 8:45 pm, Council to meet again, Monday, January 13, 2025.

CARRIED

Presented to Council this 13th day of January, 2025

MAYOR Bernard Eiker ADMINISTRATOR Cynthia Jee