

VILLAGE OF PARADISE HILL

January 8, 2024 Regular Meeting

TIME: 6:30 P.M January 9, 2024

PLACE: Village Office, Paradise Hill

PRESENT: Mayor Bernard Ecker, Councilors Merle Bielecki, Karen Kroon,
Audrey Greves, Administrator Cynthia Villeneuve

ABSENT: Councilor Brad Form

Mayor Bernard called the meeting to order at 6:30 pm

#01/24 AGENDA: GREVES that the agenda be approved, as circulated. CARRIED

#02/24 MINUTES: KROON that the minutes of the December 11, 2023, regular meeting be approved, as circulated. CARRIED

#03/24 FINANCIAL STATEMENT: BIELECKI that the financial statement for the month ending December 31, 2023, be accepted, as circulated. CARRIED

#04/24 BANK RECONCILIATION: GREVES that the bank reconciliation statement dated December 31, 2023, be accepted, as circulated. CARRIED

#05/24 PARADISE HILL VOLUNTEER FIRE DEPARTMENT MINUTES: KROON that the minutes of the regular meeting of the Paradise Hill Volunteer Fire Department, held on December 18, 2023, be approved, as presented. CARRIED

#06/24 PARADISE HILL VOLUNTEER FIRE DEPARTMENT MINUTES: BIELECKI that the Village of Paradise Hill will share the cost with St. Walburg Fire Department for Chad Stuart to take the 1001 Certified Fire Fighter training with the Legacy Regional Fire Department. CARRIED

#07/24 VOLUNTEER FIRE FIGHTER INSURANCE: BIELECKI to renew the volunteer fire fighter insurance and first responder insurance through SUMA for 2024, selecting coverage Option C, the total being \$1,280.00 plus tax and administration; further that the 24 hours Off Duty Coverage be offered to the fire department members. The Village of Paradise Hill will pay the cost of the Off-Duty Coverage for the Volunteer firefighters, if the fire fighter attended **50%** of the previous year's monthly meetings. In the event that some fire fighters are members of both St. Walburg Fire Department and Paradise Hill Fire Department and are eligible for the 24/7 off duty coverage the cost will be shared equally with St. Walburg Fire Department. CARRIED

#08/24 WATER TREATMENT PLANT MONTHLY OPERATING REPORT: GREVES that the Water Treatment Plant Monthly Operating Report for the month ending, December 31, 2023, be accepted, as presented. CARRIED

BE

#09/24

PUBLIC WORKS CONTRACTOR'S REPORT:

KROON that the Public Works Contractor's Report for the month ending December 31, 2023 be accepted, as presented.

CARRIED

#10/24

DONATION TO STARS:

GREVES that the Village of Paradise Hill give a one-time \$500 donation to STARS Air Ambulance for 2024.

CARRIED

#11/24

APPOINTMENTS - 2024:

KROON moved the following appointments for 2024:

a. Deputy Mayor

B. Form

b. Signing Authority

C. Villeneuve, and

B. Form or M. Bielecki

c. Fire Chief

Keith Craig

d. Deputy Fire Chief

e. Recreation Committee

A. Greves

C. Villeneuve

K. Kroon

G. Zweifel

f. Paradise Hill Library Board

Ann Pearson

Audrey Greves

Gay Noeth

Heidi Hougham

Dianne Paisich

Tiffany Payne

Valerie Leganchuk

Carolyn McKenzie

Maxine Forsyth (Librarian)

Reginal Library Board
Alternate

Audrey Greves

Karen Kroon

g. EMO Coordinator

Brad Form

h. EMO Coordinator Assistant

C. Villeneuve

i. Auditor

Pinnacle Business Solutions

j. Administrator/Secretary/Treasurer

C. Villeneuve

k. Animal Control Officer

Amie & Clint Blundell

l. Building Inspector

Jeff Sydoruk, Kevin Laumbar

m. Development Appeals Board

Al Form

Shannon Imhoff

Albert Cholewa

Secretary - C. Villeneuve

n. Board of Revision

ADR Institute of Saskatchewan -

CBoR-Centralized Board of

Revision

o. Paradise Hill Care Home Board of Directors

M. Hougham

M. Bielecki

PL
NO

p. West Yellowhead
Waste Resource Authority B. Ecker

q. North Sask River
Resource Committee M. Bielecki

r. Designated Officer under
Bylaw 07/2007 – Nuisance Bylaw C. Villeneuve

s. Paradise Hill Clinic Partnership
Brad Form
Bev Harland
Alternate Bernard Ecker

t. Paradise Hill Arena
Cam Schaan – President
Laurie Koberlin – Treasurer
Adam Fink - Secretary
Amanda Nidosky
Keenan Macnab
Neal Palen
Valerie Leganchuk
Marvis McClellan
Heath Eaton
Shane Colliou
Andrea Salzi

u. Paradise Hill Bowling Alley
Lynnann Bielecki – President
Kaitlyn Otte – Vice-President
Karen Kroon – Secretary
Marlene Priest – Treasurer
Merle Bielecki
Jean Hardy
Leslie Brassard
Maxine Forsyth

v. Paradise Hill Curling
Mike Duriez – President
Kailey Duriez – Secretary
Deanne Carmody – Treasurer
Melissa Duriez
Colt Hardes
James Schmidt
Mike Bowers
Jamie Jeannotte
Jordan Salzi
Kelly Salzi
Kyle Sweezey
Amanda Nasby
Tyler Seguin
Kelly Salzi

w. Paradise Hill Ball Board
Amanda McGowan – President
Krista Canfield – Registrar
Amanda Nidosky – Secretary
Amie Blundell – Treasurer

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x. Paradise Hill Rec Board

- Blaine Salzl – President
- Jaime Harges – Vice President
- Amanda Nidosky – Secretary
- Karina Ramirez – Treasurer
- Adam Fink
- Chelsea Novlan
- Brett Novlan
- Amanda McGowan
- Cam Schaan
- Kaitlin Casson
- Kailey Duriez
- Lynnann Bielecki
- Keenan Mac Nab
- Logan Otte

- y. 501 Utility Authority Inc Board
- Merle Bielecki
- Bernard Ecker
- Alternative Brad Form

CARRIED

#12/24

RATES AND CHARGES - 2024:

BIELECKI that the Contract work and rates for 2024 are as follows:

- a) Water Hookup - \$40.00
- As per Bylaw #07/2014
- b) Mower - \$60.00 per hour
- c) Grader - \$125.00 per hour
- d) Whipper Snipper - \$30.00 per hour
- e) Backhoe - \$110.00 per hour
- f) Photocopies - \$0.10 per page B & W
- \$0.20 per page Color
- Free to Non-profit
- g) Fire Call Rate - \$1,090.23 per hour as per 2024 SGI Rates

CARRIED

#13/24

IDEMNITY AND REMUNERATION 2024:

GREVES to approve the following rates for indemnity and remuneration for 2024:

- a) Mileage - \$.55/km
- b) Indemnity Mayor - \$90.00 per meeting
- Councilor - \$80.00 per meeting
- Mayor & Council - \$120.00 per day for a daytime session plus mileage, session plus travel time must be at least 4 hours to qualify as a full day.
- Firemen - \$25.00 per meeting
- Max 2 meetings per month
- c) Development Appeal - \$25.00 per meeting
- d) Fire Chief - \$100.00 each per month for 1 Chief
- e) Deputy Fire Chief - \$50.00 per month for 1 deputy
- f) Fireman Training and Regional meetings: Fire department member indemnity and mileage must be approved by the fire chief or deputy fire chief:
 - \$25.00 per module for an evening session plus mileage
 - \$100.00 per day for a daytime session plus mileage
 - Session plus travel time must be at least 5 hours to qualify as a full day
 - \$50.00 for a half-day session
- g) Fire calls & practice burn
 - \$25.00 per hour
 - Minimum payment of 3-three hours
 - Hours rounded to nearest 15 minutes
 - \$0.55/km for 1 vehicle on out-of-town call

CARRIED

BE

#14/24 TRANSFER TO RESERVE – 2023 INTEREST:
GREVES that the following transfers to reserve be completed, effective December 31, 2023:

<u>Transfer to</u>	<u>Amount</u>	<u>Description</u>
Recreation & Culture	\$500.83	Interest earned in 2023
New Deal	\$619.15	Interest earned in 2023
Equipment	\$1,256.65	Interest earned in 2023
Maintenance Shop	\$507.86	Interest earned in 2023
Water/Sewer	\$1,929.17	Interest earned in 2023
Historical	\$119.26	Interest earned in 2023
Historical	\$290.94	History Book Sales 2023
Water/Sewer		Utility Fund Surplus at December 31, 2023, as determined after all expenses for 2022 have been processed
Fire Equipment	\$1,826.68	Interest earned in 2023
Rec Board Term	\$174.37	Interest earned in 2023
Auxiliary	\$117.74	Interest earned in 2023
		<u>CARRIED</u>

#15/24 AUTHORIZE PAYMENT OF 2023 INVOICES:

KROON that in order to facilitate year end processing, the administrator and signing officer, be authorized to pay any 2023 invoices that come in before the next meeting.

CARRIED

#16/24 SASKATCHEWAN CRIME STOPPERS MEMBERSHIP – 2024:

GREVES that the Crime Stoppers membership for 2024 be renewed and that a donation of \$200.00 be given to the organization.

CARRIED

#17/24 WYWRA – WEST YELLOWHEAD WASTE RESOURCES AUTHORITY INC.:
BIELECKI to acknowledge the WYWRA increase in pricing as of January 1, 2024.

CARRIED

#18/24 RMAA WORKSHOP:

GREVES that Cindy Villeneuve and Angela McKenzie be registered for the Municipal Elections Spring Workshop on April 3, 2024; further the Village Office will be closed on Wednesday, April 3, 2024 to allow staff to attend the workshop.

CARRIED

#19/24 WALKING TRAIL:

BIELECKI that a new walking trail be mulched through the spruce bluff on the northwest side of the Village near the ball diamonds. Ken Craig will be hired to mulch the path; the cost will be \$1,000.00 plus applicable taxes.

CARRIED

#20/24 CORRESPONDENCE:

KROON that the following correspondence, noted and filed.

- 1) SUMA; Central Source
- 2) Synergy Credit Union
- 3) Government of Saskatchewan, Building & Technical Standards Branch
- 4) Saskatchewan Public Safety Agency SPSA
- 5) NCTPC Workshop

CARRIED

BE

#21/24

ACCOUNTS:

BIELECKI that the following accounts be approved for payment as per attached Schedule, "A", which shall form part of these minutes:

- "Deposit Register Pay Period: 12(01December2023 to 31December2023)", totaling \$8,965.56
- Accounts Paid – January 8, 2024, including manual cheques #6629-6649 and computer cheques #25330-#25339, except cheques #25330 & #25331, totaling \$65,998.31 and
- "Accounts for Approval – January 8, 2024 including cheques #25340 – #25357, except cheques #25344, totaling \$271,611.20
CARRIED

Mayor Bernard Ecker declared a conflict of interest in the next item of business due to the payment being for a contract he holds with the Village.

#22/24

ACCOUNTS:

BIELECKI that the following be approved for payment of accounts as per attached Schedule "A", which shall form part of these minutes:

- Accounts Paid as at January 8, 2024, including only cheques #25330 & #25331 totaling \$5,927.05 and
- Accounts for Approval – January 8, 2024, including only cheques #25344 totaling \$2,500.00.
CARRIED

#23/24

ADJOURNMENT:

GREVES that the meeting be adjourned at 9:35 p.m. Council to meet again, Monday, February 12, 2024.
CARRIED

Presented to Council this 12th day of February, 2024

MAYOR Bernard Ecker

ADMINISTRATOR Caroline Juhn