

VILLAGE OF PARADISE HILL

January 6, 2014, Regular Meeting

TIME: 6:30 P.M., January 6, 2014

PLACE: Village Office, Paradise Hill

PRESENT: Mayor Isabelle Jasper, Councilors Dave Konopelski, Michael Nasby, Merle Bielecki, Administrator M. Hougham

VISITOR:

#01/14

AGENDA:

BIELECKI moved the adoption of the agenda.

CARRIED.

#02/14

MINUTES:

KONOPELSKI moved that the minutes of the December 16, 2013 regular meeting be adopted, as circulated.

CARRIED.

#03/14

FINANCIAL STATEMENT:

NASBY moved that the financial statement for the month ending December 31, 2013 be adopted, as circulated.

CARRIED.

#04/14

BANK RECONCILIATION:

BIELECKI moved that the bank reconciliation statement dated December 31, 2013 be accepted, as circulated.

CARRIED.

#05/14

PARADISE HILL FIRE DEPARTMENT MINUTES:

KONOPELSKI moved that the minutes of the regular meetings of the Paradise Hill Volunteer Fire Department, held on September 16, 2013, October 21, 2013, November 18, 2013, and December 16, 2013 be accepted, as presented.

CARRIED.

#06/14

ANIMAL CONTROL OFFICER REPORT:

NASBY moved to accept the report from Animal Control Officer, Sabra Patmore, for the month ending December 31, 2013, as presented.

CARRIED.

#07/14

MONTHLY WATER TREATMENT PLANT REPORT:

BIELECKI moved that the Water Treatment Plant Monthly Operating Report for the month ending December 31, 2013 be accepted, as presented.

CARRIED.

#08/14

NORTH CENTRAL TRANSPORTATION MINUTES:

KONOPELSKI moved to acknowledge the minutes of the meeting of the North Central Transportation Planning Committee held on October 18, 2013.

CARRIED.

#09/14

BYLAW #01/2013 - RESCIND 3RD READING:

NASBY moved to rescind the third reading of Bylaw #01/2013, the Official Community Plan.

CARRIED.

and there was fluid in all the manholes between 4th Ave and 6th Ave. but the manhole in front of the hall was clear. Was unable to clear the blockage on Friday night so got a pump, using power from Brent Crittall's, to pump out the sewer overnight.

- Started Saturday morning at 7:00am. Using 2 X 100 foot lines borrowed from Madden Plumbing in St. Walburg, Bernard, with Merle's help, was able to clear blockage about 2:00pm on Saturday afternoon.
- There's been lots of snow so busy with snow plowing
- Creek behind Jasper's is running under the ice. Heat tape is working well.

#11/14

BYLAW #01/2013 - ALTERATIONS AND PUBLIC NOTICE:

KONOPELSKI moved that pursuant to Section 211 of The Planning and Development Act, 2007, the alterations to Bylaw #01/2013, the Official Community Plan, as outlined in the public notice dated January 9, 2014, to be published in the Lloydminster Source on January 9, 2014 and January 16, 2014, be approved; and further, that the public hearing to hear any person or group that wishes to comment on the proposed bylaw be held on February 10, 2014 at 6:30pm.

CARRIED.

#12/14

BYLAW #02/2013 - ALTERATIONS AND PUBLIC NOTICE:

KONOPELSKI moved that pursuant to Section 211 of The Planning and Development Act, 2007, the alterations to Bylaw #02/2013, the Zoning Bylaw, as outlined in the public notice dated January 9, 2014, to be published in the Lloydminster Source on January 9, 2014 and January 16, 2014, be approved; and further, that the public hearing to hear any person or group that wishes to comment on the proposed bylaw be held on February 10, 2014 at 6:30pm.

CARRIED.

#13/14

BLOCK 29 AND 30 - DETAILED DESIGN:

NASBY moved that Associated Engineering be contracted to complete the detailed design for the Block 29 and 30 subdivision, using a lift system at the north end of the subdivision to pump the waste to the manhole at the corner of 8th Ave. and 2nd St., that being Option #2 in the preliminary design report provided on June 17, 2013;

Further, that Associated Engineering be requested to complete the design for an additional 4 lots directly south of Block 29 and 30;

Further, that the design be provided at a cost of \$30,000.00 as per the quote provided by Marvin Loewen on a phone on January 3, 2014.

CARRIED.

#14/14

SUBDIVISION - 4 ADDITIONAL LOTS:

KONOPELSKI moved that Meridian Surveys be requested to initiate a survey and a new subdivision application for 4 lots directly south of Block 29 and 30.

CARRIED.

#15/14

POWER REIMBURSEMENT:

NASBY moved to pay Brent Crittall \$50.00 for the power used to power a pump used while the sewer main was plugged on December 21 and 22, 2013.

CARRIED.

#16/14

ACCOUNTS - AUTHORIZE PAYMENT OF 2013 INVOICES:

BIELECKI moved that the Mayor and Administrator be authorized to pay any accounts payable from 2013, as many bills haven't been received yet and they will need to be paid prior to the February regular meeting in order to facilitate yearend processing and to avoid interest charges.

CARRIED.

#18/14

SUMASSURE AGM – VOTING DELEGATE:

NASBY moved that Marion Hougham be appointed as voting delegate for the SUMAssure annual general meeting to be held on Sunday, February 2, 2014.

CARRIED.

#19/14

MUNISOFT SUPPORT:

BIELECKI moved that software support provided by Munisoft for 2014 be purchased at a cost of \$3,349.50.

CARRIED.

#20/14

MUNICIPAL BOND:

KONOPELSKI moved that, as required by Section 113 of the Municipalities Act, the municipal bond be approved, as presented.

CARRIED.

#21/14

APPOINTMENTS:

KONOPELSKI moved to approve the following appointments for 2013:

- a. Deputy Mayor D. Konopelski
- b. Signing Authority M. Hougham, and I. Jasper or D. Konopelski
- c. Fire Chief J. Ford
- d. Deputy Fire Chief G. Greves
- e. Recreation Committee C. Bast and M. Bowers
M. Hougham
G. Zweifel
R. Hardes
- f. Paradise Hill Library Board F. Form
M. Gervais
A. Greves
M. Macnab
D. Palsich
A. Pearson
A. Roeddecke
- g. Regional Library Board M. Nasby
Alternate M. Hougham
- h. EMO Coordinator Vacant
- i. EMO Coordinator Assistant K. Kroon
- j. Auditor C.S. Skrupski Certified
General Accountant
- k. Clerk/Secretary/Treasurer M. Hougham
- l. Animal Control Officer Sabra Patmore
- m. Building Inspector Kevin Laumbach
- n. Development Appeals Board A. Form
A. Cholewa
S. Imhoff
Secretary - M. Hougham
- o. Board of Revision Barry Moore
Cheryl Nicodemus
Albert Cholewa
Secretary – Karen Kroon
- p. Paradise Hill Care Home Board of Directors D. Konopelski
M. Hougham
M. Bielecki - Alternate
- q. West Yellowhead Waste Resource Authority I. Jasper
- r. Northwest Mutual Aid Area M. Nasby
M. Bielecki
- s. North Sask River Resource Committee M. Bielecki

#22/14

APPOINTMENTS - BOWLING BOARD:

NASBY moved to approve the following appointments to the Bowling Board for 2014, as required under Bylaw #09/2013:

President: Albert St. Amant
Vice President: Lynann Bielecki
Secretary: Karen Kroon
Treasurer: Marlene Priest
Directors: Audrey Lavigne
Merle Bielecki
Mike Bowers
Joline Anger

CARRIED.

#23/14

APPOINTMENTS - CURLING BOARD:

BIELECKI moved to approve the following appointments to the Bowling Board for 2014, as required under Bylaw #09/2013:

President: Jordan Salzl
Secretary: Jennifer Langley
Treasurer: Deanne Carmody
Directors: Michael Duriez
Melissa Duriez
Ryan Singer

CARRIED.

#24/14

RATES AND CHARGES - 2014:

NASBY moved to approve the following rates and charges for 2014:

- a) Fire Calls
 - \$750.00 for 1st hour
 - \$450.00 each additional hour
 - As per Bylaw #01/2010
- b) Other fire department for attendance at our in house training sessions
 - \$25.00 for evening module
 - \$40.00 for all day module
- d) Water Hookup
 - \$20.00
 - As per Bylaw #06/2011
- e) Mower
 - \$60.00 per hour
- f) Grader
 - \$125.00 per hour
- g) Whipper Snipper
 - \$30.00 per hour
- h) Backhoe
 - \$90.00 per hour
- j) Photocopies
 - \$0.10 per page
 - Free to Non-profits

CARRIED.

#25/14

INDEMNITY AND MILEAGE - 2014:

KONOPELSKI moved to approve the following indemnity and remuneration rates for 2014:

- a) Mileage
 - \$.50 / km
- b) Indemnity
 - Mayor - \$75.00 per meeting
 - Councilor - \$65.00 per meeting
 - Firemen - \$25.00 per meeting
 - Max 2 meetings / month
- c) Development Appeal Hearing
 - \$25.00 per meeting
- d) Fire Chief
 - \$100.00 per month
- d) Deputy Fire Chief - \$50.00 each per month for 2 deputies
- f) Fireman Training and Regional meetings:
 - Fire department member indemnity and mileage must be approved by the fire chief or deputy fire chief:
 - \$25.00 per module for an evening session plus mileage

#26/14 FIRE DEPARTMENT BUDGET - 2014:
NASBY moved to allocate \$10,000.00 to the Paradise Hill Fire Department budget for 2014.

CARRIED.

#27/14 TRANSFER TO RESERVE - CEMETERY:
BIELECKI moved that \$200.00, the total sales of cemetery plots in 2013, be transferred to the Cemetery Reserve, effective December 31, 2013.

CARRIED.

#28/14 TRANSFER TO RESERVE - HISTORICAL MONUMENTS:
KONOPELSKI moved that \$420.00, the total sales of history books in 2013, be transferred to the Historical Monument Reserve, effective December 31, 2013.

CARRIED.

#29/14 TRANSFER TO RESERVE - INTEREST:
NASBY moved that the following transfers to reserve be completed, effective December 31, 2013:

<u>Transfer to:</u>	<u>Amount:</u>	<u>Description:</u>
Fire Equipment	\$ 386.64	Interest earned in 2013
Rec & Culture	\$ 2,715.07	Interest earned in 2013
New Deal	\$ 112.13	Interest earned in 2013
Transportation	\$ 292.85	Interest earned in 2013
Maintenance Shop	\$ 292.77	Interest earned in 2013
Water/Sewer	\$ 527.03	Interest earned in 2013
Historical	\$ 62.53	Interest earned in 2013
Dedicated Lands	\$ 0.31	Interest earned in 2013

CARRIED.

#30/14 TRANSFER TO RESERVE - NEW DEAL:
BIELECKI moved that \$2,907.66, representing the 20% regional portion of the New Deal funding installment in 2011 - 2012, be transferred to the New Deal Regional Reserve, effective December 31, 2013.

CARRIED.

#31/14 TRANSFER FROM RESERVE - NEW DEAL:
KONOPELSKI moved that the following amounts be transferred from the New Deal Regional Reserve, effective December 31, 2013, as approved in an Infrastructure Investment Plan submitted in February, 2013:

- \$10,544.90, representing planning expenses incurred in 2012
- \$2,072.75, representing planning expenses incurred in 2013

CARRIED.

#32/14 CORRESPONDENCE:
BIELICKI moved that the following correspondence be noted and filed:
 1) Sask Municipal Board – Approval for Water Rate increase
 2) WCB – Rates for 2014
 3) SAMA – Notice of Annual meeting

CARRIED.

#33/14 ACCOUNTS:
NASBY moved to approve payment of all accounts as per:
 "Deposit Register Pay Period: 12(01Dec2013 to 31Dec2013)",
 totalling \$ 5,171.60
 "Accounts Paid – January 6, 2014" totalling \$38,664.65
 "Accounts for Approval – January 6, 2014" totalling \$ 3,969.47

CARRIED.

#35/14

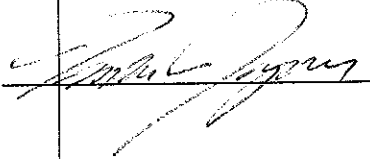
ADJOURNMENT:

BIELECKI moved to adjourn, council to meet again Monday, February 10, 2014.

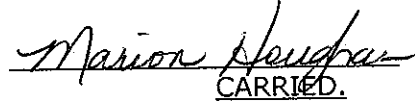
CARRIED.

Presented to Council this 10 day of February, 2014

MAYOR



ADMINISTRATOR



CARRIED.