

VILLAGE OF PARADISE HILL

January 12, 2015 Regular Meeting

TIME: 6:30 P.M., January 12, 2015
PLACE: Village Office, Paradise Hill
PRESENT: Mayor Bernard Ecker, Councilors Merle Bielecki, Brad Form, Tyler Winterhalt, Administrator M. Hougham
REGRETS: Councilor Mike Nasby

Bernard Ecker called the meeting to order at 6:30p.m.

#03/15

AGENDA:

FORM moved the adoption of the agenda.

CARRIED.

#04/15

MINUTES:

BIELECKI moved that the minutes of the December 15, 2015 regular meeting and January 9, 2015 special meeting, be adopted, as circulated.

CARRIED.

#05/15

FINANCIAL STATEMENT:

FORM moved that the financial statement for the month ending December 31, 2014 be adopted, as circulated.

CARRIED.

#06/15

BANK RECONCILIATION:

BIELECKI moved that the bank reconciliation statement dated December 31, 2014 be adopted, as circulated.

CARRIED.

#07/15

PARADISE HILL FIRE DEPARTMENT MINUTES:

WINTERHALT moved that the minutes of the regular meeting of the Paradise Hill Volunteer Fire Department held on December 15, 2014 be accepted, as presented.

CARRIED.

#08/15

ANIMAL CONTROL OFFICER REPORT:

FORM moved to accept the report from Animal Control Officer, Sabra Patmore, for the month ending December 31, 2014, as presented.

CARRIED.

#09/15

MONTHLY WATER TREATMENT PLANT REPORT:

BIELECKI moved that the Water Treatment Plant Monthly Operating Report for the months ending November 30, 2014 and December 31, 2014 be accepted, as presented.

CARRIED.

PUBLIC WORKS CONTRACTOR'S REPORT:

Bernard Ecker provided the following information:

- Bernard built a stand to put on the front of the backhoe that will eliminate the need for harnessing when putting up and taking down Christmas lights.
- Keeping an eye on the creek behind Jasper's. Good so far.
- Don Proctor has a valve leaking in his house. It is not significant yet so it will hopefully wait until spring as we need to find the curb stop to turn it off.
- Float at the sewer lift stuck but it was discovered prior to any significant overflow.

#10/15

FIRE DEPARTMENT BUDGET 2015:

FORM moved that \$10,000.00 be allocated to the Paradise Hill Fire Department Fire Fighter Equipment budget for 2015, to be added to the funds remaining from 2014.

CARRIED.

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#11/15 FIRE DEPARTMENT TRAINING BUDGET 2015:
WINTERHALT moved that the Paradise Hill Fire Department be provided with a budget of \$10,000 towards training expenses for the 2015 year, the budget to include indemnity, registration, mileage and accommodation and meals, where applicable;
 Further, that the request to carry over funds from the 2014 training budget that were not utilized, be denied.
CARRIED.

#12/15 FIRE DEPARTMENT - UNIFORMS:
WINTERHALT moved that \$1200.00 be provided to the Paradise Hill Fire Department to support the purchase of uniforms.
CARRIED.

Tom Hougham and Theodore Kretzer, representing the R.M. of Frenchman Butte No. 501, attended the meeting at 7:00pm to discuss garbage collection.
 The R.M. wishes to maintain their WYWRA membership and provide for garbage and recycling disposal for their ratepayers. After some discussion, it was agreed that each of the Village and the R.M. would rent their own 6 yard waste bins to be located at the transfer site but that the cost of the roll-off, the recycle bins, and operation of the transfer site would be split equally between the two municipalities. With this cost sharing arrangement in place, it is practical to have the recycling bins moved back into the Village.

#13/15 WASTE MANAGEMENT BYLAW:
BIELECKI moved that the administrator be directed to draft a waste management bylaw that sets out the following fees for waste collection in 2015:

- \$5.00/month/household on residential properties only, effective January 1, 2015
- \$2.50/tag for garbage to be picked up, effective immediately
- \$2.00/ tag for "haul your own" garbage, effective immediately
- Tipping fees as per schedule

Further, that the costs associated with the following services be cost-shared equally between the Village of Paradise Hill and the R.M. of Frenchman Butte, effective January 1, 2015:

- Rental and tipping fees on one 30 yard roll-off bin
- Rental and tipping fees on seven 6 yard recycle bins located in the Village of Paradise Hill
- Wages, power, and other costs associated with operating the transfer site.

CARRIED.

#14/15 TRANSFER TO RESERVE - 2014 INTEREST:
WINTERHALT moved that the following transfers to reserve be completed, effective December 31, 2014:

Transfer to:	Amount:	Description:
Fire Equipment	\$ 520.27	Interest earned in 2014
Rec & Culture	\$ 2,931.10	Interest earned in 2014
New Deal	\$ 71.81	Interest earned in 2014
Equipment	\$ 390.65	Interest earned in 2014
Maintenance Shop	\$ 390.60	Interest earned in 2014
Water/Sewer	\$ 703.08	Interest earned in 2014
Historical	\$ 66.28	Interest earned in 2014
Dedicated Lands	\$ 0.31	Interest earned in 2014

CARRIED.

#15/15 TRANSFER TO RESERVE - 2014 REVENUES:
BIELECKI moved that \$100.00, the total sales of cemetery plots in 2014, be transferred to the Cemetery Reserve, effective December 31, 2014;
 And moved that \$210.00, the total sales of history books in 2013, be transferred to the Historical Monument Reserve, effective December 31, 2014.
CARRIED.

#16/15 TRANSFER TO RESERVE - RECREATION & CULTURE:
FORM moved that \$77,926.07, the R.M. of Frenchman Butte No 501 contribution to recreational and cultural projects out of their 2014 levy, be transferred to the Recreation & Culture Reserve, effective December 31, 2014.
CARRIED.

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#17/15 SUMASSURE - VOTING DELEGATE:
FORM moved that Marion Hougham be delegated as voting delegate to the SUMASSURE annual general meeting to be held on February 1, 2015.
CARRIED.

#18/15 AUTHORIZE PAYMENT OF 2014 INVOICES:
FORM moved that, in order to facilitate the timely processing of financial yearend, the Mayor and Administrator be authorized to pay all invoices from 2014 that have not yet been received.
CARRIED.

#19/15 VOLUNTEER FIREFIGHTER INSURANCE:
BIELECKI moved to renew the Volunteer Firefighter and First Responder Insurance through the SUMA Advantage program for 2015, selecting coverage Option B, the total cost being \$560.00 plus tax and administration;
Further, that 24 hour off duty coverage be offered to the fire department members, the cost of which is to be borne by the members.
CARRIED.

#20/15 RATES AND CHARGES - 2015:
WINTERHALT moved that Contract work and rates for 2015 are as follows:
a) Fire Calls - \$750.00 for 1st hour
- \$450.00 each additional hour
As per Bylaw #01/2010
b) Other fire department for attendance at our in house training sessions
- \$25.00 for evening module
- \$40.00 for all day module
d) Water Hookup - \$40.00
As per Bylaw #07/2014
e) Mower - \$60.00 per hour
f) Grader - \$125.00 per hour
g) Whipper Snipper - \$30.00 per hour
h) Backhoe - \$90.00 per hour
j) Photocopies - \$0.10 per page
- Free to Non-profits
CARRIED

#21/15 INDEMNITY AND MILEAGE - 2015:
FORM moved to approve the following rates for indemnity and remuneration for 2015:
a) Mileage - \$.50 / km
b) Indemnity Mayor - \$75.00 per meeting
Councilor - \$65.00 per meeting
Firemen - \$25.00 per meeting
Max 2 meetings / month
c) Development Appeal Hearing - \$25.00 per meeting
d) Fire Chief - \$100.00 per month
d) Deputy Fire Chief - \$50.00 each per month for 2 deputies
f) Fireman Training and Regional meetings:
Fire department member indemnity and mileage must be approved by the fire chief or deputy fire chief:
- \$25.00 per module for an evening session plus mileage
- \$100.00 per day for a daytime session plus mileage, limited to 2 attendees
- \$45.00 per hour for in house instructor
f) Fire calls - Practice burn - nil
- \$20.00 per hour
- Minimum 1 hour
- \$0.50/km for 1 vehicle on out-of-town call
CARRIED.

MN BE

#22/15

MUNICIPAL BOND:

BIELECKI moved that as required by Section 113 of the Municipalities Act, the municipal bond be approved, as presented.

CARRIED.

#23/15

CANADA SUMMER JOBS:

FORM moved that the administrator apply to the Canada Summer Jobs program for subsidization to hire two summer students for a 9 week period at a wage of \$14.00/hour.

CARRIED.

#24/15

APPOINTMENTS - 2015:

WINTERHALT moved the following appointments for 2015:

- a. Deputy Mayor B. Form
- b. Signing Authority M. Hougham, and
B. Ecker or B. Form
- c. Fire Chief C. Bast
- d. Deputy Fire Chief G. Greves
- e. Recreation Committee K. Craig
M. Hougham
G. Zweifel
R. Harges
- f. Paradise Hill Library Board
Ann Pearson
Audrey Greves
Heidi Hougham
Dianne Palsich
Tiffany payne
Natalie Smith (Librarian)
Regional Library Board
Alternate M. Nasby
g. EMO Coordinator M. Hougham
h. EMO Coordinator Assistant T. Winterhalt
i. Auditor K. Kroon
C.S. Skrupski Certified
General Accountant
- j. Clerk/Secretary/Treasurer M. Hougham
- k. Animal Control Officer Sabra Patmore
- l. Building Inspector Jeff Sydoruk
- m. Development Appeals Board A. Form
A. Cholewa
S. Imhoff
Secretary - M. Hougham
Barry Moore
Cheryl Nicodemus
Albert Cholewa
Secretary - Karen Kroon
- n. Board of Revision
- o. Paradise Hill Care Home Board of Directors
M. Hougham
M. Bielecki
- p. West Yellowhead Waste Resource Authority B. Ecker
- q. Northwest Mutual Aid Area T. Winterhalt
- r. North Sask River Resource Committee M. Bielecki
- s. Carlton Trail Municipal Corridor B. Ecker
- t. Designated Officer under
Bylaw 07/2007 - Nuisance Bylaw M. Hougham
- u. Municipal Health Holdings L. Harland
- v. Paradise Hill Clinic Partnership L. Harland
B. Harland
- w. Rec & Culture Funding Committee Larry Harland
Theo Kretzer
Shane Colliou
Darin Gervais
Neil Macnab

YMH BE

x. Paradise Hill Arena

Heath Eaton
Shane Colliou
Greg Weighill
Lindsey Eaton
Audrey Greves
Rosemary Hardes
Vicki Kretzer
Neil Macnab

y. Paradise Hill Bowling Alley

Albert St. Amant - President
Lynann Bielecki - Vice-President
Karen Kroon -Secretary
Marlene Priest - Treasurer
Audrey Lavigne
Merle Bielecki
Joline Anger
Mike Bowers

z. Paradise Hill Curling

Jordan Salzi - President
Jennifer Langley - Secretary
Deanne Carmody - Treasurer
Mike Duriez
Melissa Duriez

aa. Paradise Hill Ball Board

Crystal Schaan - President
Melissa Duriez - Registrar
Sarah Weinhandl - Secretary
Terri Monteith - Treasurer
CARRIED.

#25/15

MUNISOFT SUPPORT:

FORM moved that software support provided by Munisoft for 2015 be purchased at a cost of \$3,029.00.

CARRIED.

#26/15

CORRESPONDENCE:

BIELECKI moved that the following correspondence be noted and filed:

- 1) Munisoft - Technical Support
- 2) NCTPC Workshop - Constructing Lagoons - Edam - Feb 24
- 3) SUMA - Resolutions to 2015 Convention
- 4) SUMA - Cutback in Revenue Sharing Funding
- 5) Property Tax and Assessment Workshop - February 1, 2015
- 6) SAMA - Rate changes for 2015
- 7) SAMA - Board response to resolution passed at 2014 AGM
- 8) Worker's Compensation - 2015 Rates
- 9) Multi Material Stewardship Western - Termination of Funding Agreement
- 10) Water Security Agency - Changes to Upset reporting
- 11) FCM - 2015 Membership

CARRIED.

#27/15

RESCHEDULE MEETING:

FORM moved that the February 9, 2015 regular meeting be rescheduled to February 17, 2015.

CARRIED.

#28/15

ACCOUNTS:

FORM moved to approve payment of all accounts as per:

"Deposit Register Pay Period: 12(01Dec2014 to 31Dec2014)",

totalling \$8,537.97

"Accounts Paid - January 12, 2015"

totalling \$351,602.78

Except #22208 and #22215

"Accounts for Approval - January 12, 2015"

totalling \$6,255.00

CARRIED.

Bernard Ecker declared a pecuniary interest and declined to vote in the matter up next for discussion.

YMH *BE*

#29/15 : ACCOUNTS:
BIELECKI moved to approve payment of all accounts as per:
"Accounts Paid - January 12, 2015" totalling \$8,253.00
Including only #22208 and #22215
CARRIED.

#30/15 : ADJOURNMENT:
WINTERHALT moved to adjourn, council to meet again Monday, February
17, 2015.
CARRIED.

Presented to Council this 17. day of February, 2015

MAYOR Bernard Ecker ADMINISTRATOR Marion Haugham