

VILLAGE OF PARADISE HILL

November 20, 2023 Regular Meeting

TIME: 6:30 PM November 20, 2023

PLACE: Village Office, Paradise Hill

PRESENT: Mayor Bernard Ecker, Councilors Merle Bielecki, Audrey Greves, Karen Kroon, Brad Form, Administrator Cynthia Villeneuve

ABSENT:

Mayor Bernard called the meeting to order at 6:30 pm

#224/23 AGENDA: GREVES that the agenda be approved, as circulated. CARRIED

#225/23 MINUTES: KROON that the minutes of the October 10, 2023, regular meeting be approved, as circulated. CARRIED

#226/23 FINANCIAL STATEMENT: BIELECKI that the financial statement for the month ending October 31, 2023, be accepted, as circulated. CARRIED

#227/23 BANK RECONCILIATION: FORM that the bank reconciliation statement dated October 31, 2023, be accepted, as circulated. CARRIED

#228/23 PARADISE HILL VOLUNTEER FIRE DEPARTMENT MINUTES: GREVES that the minutes of the regular meeting of the Paradise Hill Volunteer Fire Department, held on October 16, 2023, be approved, as presented. CARRIED

#229/23 WATER TREATMENT PLANT MONTHLY OPERATING REPORT: KROON that the Water Treatment Plant Monthly Operating Report for the month ending October 31, 2023 be accepted, as presented. CARRIED

#230/23 PUBLIC WORKS CONTRACTOR'S REPORT: BIELECKI that the Public Works Contractor's Report for the month ending October 31, 2023 be accepted, as presented. CARRIED

#231/23 PUBLIC WORKS CONTRACTOR AGREEMENT: FORM that the Village of Paradise Hill renew the Public Works Contractor Agreement with Bernard Ecker, for a one-year period, retroactive to November 1, 2023 to October 31, 2024 with remuneration being \$7,910.00 per month. CARRIED

#232/23 BUILDING PERMIT BIELECKI LOT 1 & 2, BLOCK 17, PLAN 61B07395: KROON to acknowledge the building permit #2023-08, issued to Merle and Lynann Bielecki, for a garage located on Lot 1 & 2, Block 17, Plan 61B07395. CARRIED

#233/23 SUMASSURE RATES 2024: GREVES to acknowledge that SUMAssure Insurance Rates will stay the same for 2024. CARRIED

#234/23 SASKPOWER POLE REPLACEMENT: KROON to acknowledge that SaskPower will be replacing the pole on the alley behind 7th Ave. CARRIED

OR BE

#235/23 SASK HOUSING CORPORATION:

BIELECKI that Sask Housing Corporation be paid \$426.73 for 2022 operating loss, this includes a surplus balance of \$174.83 from the 2021 settlement that was not paid due to the low amount. (\$601.56-\$174.83=\$426.73).
CARRIED

#236/23 RECEIPT PRINTER:

FORM that a receipt printer be purchased from Munisoft for \$349.00 plus applicable taxes and shipping.
CARRIED

#237/23 HOURS OF OPERATION:

FORM that the Village Office hours will be 8:30 am – 4:30 pm, Monday to Friday, effective January 1, 2024.
CARRIED

#238/23 SUMA VIRTUAL SECTOR MEETING:

BIELECKI that we register for the virtual SUMA Sector Meeting on Tuesday, January 16, 2024 at a cost of \$40.00
CARRIED

#239/23 MUNICIPAL REVENUE SHARING GRANT – DECLARATION OF ELIGIBILITY:

FORM the Council of the Village of Paradise Hill confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2022 Audited Financial Statement to the Ministry of Government Relations;
- Submission of the 2023 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
- In Good Standing with the respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and that we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED

#240/23 CARE HOME ANNUAL CONTRIBUTION:

KROON that the Village of Paradise Hill contribute to the Paradise Care Home \$6,140.92 representing 0.15 mill levy on the 2023 municipal taxes.
CARRIED

#241/23 WATER & SEWER 201 MAIN ST EAST (WENGER SHOP):

BIELECKI that the Village and the owner shall split the water and sewer invoice for the months of August-October 2023 in the amount of \$107.10, given the late notification of non-usage, and considering that the water has now been shut off.
CARRIED

#242/23 THE BULLETIN BOARD – CHRISTMAS GREETING:

FORM that we proceed with a Christmas Greeting advertisement for 2023, to be placed in the Bulletin Board.
CARRIED

#243/23 CHRISTMAS GATHERING:

KROON that the Christmas Gathering for Council and Staff shall be on Friday, January 12, 2024.
CARRIED

#244/23 CORRESPONDENCE:

GREVES that the following correspondence, noted and filed.

- 1) SUMA; Central Source
- 2) SUMAssure
- 3) STARS
- 4) Saskatchewan Parks & Rec Association

CARRIED

BE
MD

#245/23 ACCOUNTS:

FORM that the following accounts be approved for payment as per attached Schedule, "A", which shall form part of these minutes:

- "Deposit Register Pay Period: 10(01October2023 to 31October2023)", totaling \$10,262.25
- Accounts Paid - November 20, 2023, including manual cheques #6589 - #6608 and computer cheques #25286 & 25287, except cheque #25286 & #25287, totaling \$18,315.14 and
- "Accounts for Approval - November 20, 2023 including cheques #25288 - #25316, except cheques #25294, 25295 & 25296 totaling \$29,936.51 CARRIED

Mayor Bernard Ecker declared a conflict of interest in the next item of business due to the payment being for a contract he holds with the Village.

#246/23 ACCOUNTS:

FORM that the following be approved for payment of accounts as per attached Schedule "A", which shall form part of these minutes:

- Accounts Paid as at November 20, 2023, including only cheque #25286 & #25287 totaling \$6,764.15 and
- Accounts for Approval - November 20, 2023, including only cheque #25294, #25295 & #25296 totaling \$2,694.07 CARRIED

#247/23 ADJOURNMENT:

FORM that the meeting be adjourned at 8:25 pm, Council to meet again, Monday, December 11, 2023.

CARRIED

Presented to Council this 11th day of December, 2023

MAYOR Bernard Ecker ADMINISTRATOR Christia Vuk