

VILLAGE OF PARADISE HILL

October 10, 2023 Regular Meeting

TIME: 6:30 PM October 10, 2023

PLACE: Village Office, Paradise Hill

PRESENT: Mayor Bernard Ecker, Councilors Merle Bielecki, Audrey Greves, Karen Kroon, Brad Form, Administrator Cynthia Villeneuve

ABSENT:

Mayor Bernard called the meeting to order at 6:30 pm

#200/23 AGENDA: GREVES that the agenda be approved, as circulated. CARRIED

#201/23 MINUTES: KROON that the minutes of the September 11, 2023, regular meeting be approved, as circulated. CARRIED

#202/23 FINANCIAL STATEMENT: BIELECKI that the financial statement for the month ending September 30, 2023, be accepted, as circulated. CARRIED

#203/23 BANK RECONCILIATION: FORM that the bank reconciliation statement dated September 30, 2023, be accepted, as circulated. CARRIED

#204/23 PARADISE HILL VOLUNTEER FIRE DEPARTMENT MINUTES: GREVES that the minutes of the regular meeting of the Paradise Hill Volunteer Fire Department, held on September 18, 2023, be approved, as presented. CARRIED

#205/23 RCMP COMMUNITY POLICING REPORT JULY – SEPTEMBER 2023: FORM that the RCMP Community Policing Report for July – September 2023, be accepted as presented. CARRIED

#206/23 WATER TREATMENT PLANT MONTHLY OPERATING REPORT: GREVES that the Water Treatment Plant Monthly Operating Report for the month ending September 30, 2023 be accepted, as presented. CARRIED

#207/23 PUBLIC WORKS CONTRACTOR'S REPORT: BIELECKI that the Public Works Contractor's Report for the month ending September 30, 2023 be accepted, as presented. CARRIED

#208/23 BYLAW #04/2023, TO REGULATE TRAFFIC: FORM that Bylaw #04/2023, being a bylaw to Regulate Traffic be read a first time. CARRIED

#209/23 BYLAW #04/2023, TO REGULATE TRAFFIC: BIELECKI that Bylaw #04/2023, be given three readings at this meeting. CARRIED

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- # 210/23 BYLAW #04/2023, TO REGULATE TRAFFIC:
KROON that Bylaw #04/2023, be read a second time. CARRIED
- # 211/23 BYLAW #04/2023, TO REGULATE TRAFFIC:
GREVES that Bylaw #04/2023, be read a third time and adopted. CARRIED
- # 212/23 KUBOTA LAWN MOWER TRACTOR:
FORM that as per the discussion at previous meeting and notification by text message discussion, which is attached to these minutes, that the 2021 Kubota F2690 Lawn Tractor be purchased from Kubota Farm and Ranch in La Crete, Alberta for \$27,300.00 including applicable taxes, with a deliver charge of \$958.65, tractor to be delivered to Paradise Hill, SK. Further the funds to purchase the tractor shall be transferred from the equipment funds. CARRIED
- # 213/23 ASSET MANAGEMENT PLAN -WATER TREATMENT PLANT 2023:
GREVES that we accept the Asset Management Plan – Water Treatment Plant 2023, a copy of which is attached as schedule "C" and forms part of these minutes, as presented. CARRIED
- # 214/23 MUNISOFT IT SERVICES:
BIELECKI that the Standard IT package be purchased for the remainder of 2023 and for 2024 for a cost of \$88 per month. CARRIED
- # 215/23 WATER & SEWER CHARGE – 305 RAILWAY STREET:
GREVES that the interest of \$27.04 be reversed on W & S Account #28 0070, further the original W & S invoice dated 2021-07-31, \$52.00, is to be paid by the owner. CARRIED
- # 216/23 STATUTORY HOLIDAY – NOVEMBER 11, 2023:
KROON to acknowledge that the Village Office will be closed on Monday, November 13, 2023 for the November 11, 2023, Stat Holiday. CARRIED
- # 217/23 TRANSFER SITE CUSTODIAN COURSES:
FORM that the Transfer Site Custodian, Bernell McKenzie, take a 1st aide course. CARRIED
- # 218/23 PARADISE HILL COMMUNITY REC BOARD:
BIELECKI to acknowledge the Paradise Hill Recreation Board request for donation and grant funding. CARRIED
- # 219/23 WAGE REVIEW:
BIELECKI that the Transfer Site Custodian, Bernell McKenzie, be given an hourly wage increase of \$3.28 per hour, effective September 27, 2023. CARRIED
- # 220/23 CORRESPONDENCE:
KROON that the following correspondence, noted and filed.
 - 1) SUMA; Central Source
 - 2) SUMAssure
 - 3) Saskatchewan – ministry of Parks, Culture & Sport
 - 4) Canadian Natural
 - 5) Canada Community-Building Fund (Gas Tax Fund)
 - 6) Community Futures Northwest
 - 7) Andrew Hickey ConsultingCARRIED

BKD

#221/23

ACCOUNTS:

BIELECKI that the following accounts be approved for payment as per attached Schedule, "A", which shall form part of these minutes:

- "Deposit Register Pay Period: 09(01September2023 to 30September2023)", totaling \$9,536.24
- Accounts Paid - October 10, 2023, including manual cheques #6567 - #6588 and computer cheques #25259, except cheque #25259, totaling \$57,272.77 and
- "Accounts for Approval - October 10, 2023 including cheques #25260 - #25285, except cheques #25263 & 25264 totaling \$33,221.85.
CARRIED

Mayor Bernard Ecker declared a conflict of interest in the next item of business due to the payment being for a contract he holds with the Village.

#222/23

ACCOUNTS:

BIELECKI that the following be approved for payment of accounts as per attached Schedule "A", which shall form part of these minutes:

- Accounts Paid as at October 10, 2023, including only cheque #25259 totaling \$5,805.50 and
- Accounts for Approval - October 10, 2023, including only cheque #25263 & 25264 totaling \$3,541.08.
CARRIED

#223/23

ADJOURNMENT:

FORM that the meeting be adjourned, Council to meet again, Monday, November 20, 2023.
CARRIED

Presented to Council this 20th day of November, 2023

MAYOR

Bernard Ecker

ADMINISTRATOR

Cynthia Yeh