

**AGENDA**

Regular Meeting of the Village of Paradise Hill  
Held November 9, 2021

1. AGENDA:
2. MINUTES: October 12, 2021 Regular Meeting
3. BUSINESS ARISING FROM MINUTES:
4. FINANCIAL STATEMENT: For the month ending October 31, 2021, as circulated.
5. BANK RECONCILIATION: For October 31, 2021
6. DELEGATES:
7. REPORTS/MINUTES:
  - 1) Fire Department Minutes – October 18, 2021
  - 2) Water Treatment Plant Monthly Report – October, 2021
  - 3) Public Works Contractor Report
8. OLD BUSINESS:
  - 1) Joint Lagoon Update
  - 2) Asset Management Plan – Roads
  - 3) Budget Adjustment
  - 4) Water Security Agency – Glenbogie Creek
  - 5) RM Frenchman Butte #501 – Fire Agreement
  - 6) Library Monument
  - 7) Tax Enforcement Lot 7, Block 1 & Lot 8, Block 1
  - 8) Dog Catcher Insurance
9. NEW BUSINESS:
  - 1) Water & Sewer Arrears – Lot 3, Block 5
  - 2) Water & Sewer Outstanding Accounts
  - 3) Canada Summer Jobs 2022
  - 4) Delcowater 2022 Extended Service & Support
  - 5) Florcor – Neptune 360 Renewal
  - 6) Open
10. CORRESPONDENCE:
  - 1) SUMA; Central Source
  - 2) Jay's Transport
  - 3) NCTPC
  - 4) Misc.
11. ACCOUNTS:
  - 1)
  - 2)
12. ADJOURNMENT: To meet again Monday, December 13, 2021

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## VILLAGE OF PARADISE HILL

November 9, 2021 Regular Meeting

TIME: 6:30 P.M. November 9, 2021

PLACE: Village Office, Paradise Hill

PRESENT: Mayor Bernard Ecker, Councilors Karen Kroon, Merle Bielecki, Administrator Cynthia Villeneuve

ABSENT: Councilor Brad Form

Mayor Bernard called the meeting to order at 6:30 pm

# 231/21 AGENDA:

BIELECKI that the agenda be approved, as circulated. CARRIED

# 232/21 MINUTES:

KROON that the minutes of the October 12, 2021, regular meeting be approved, as circulated. CARRIED

# 233/21 FINANCIAL STATEMENT:

BIELECKI that the financial statement for the month ending September 30, 2021, be accepted, as circulated. CARRIED

# 234/21 BANK RECONCILIATION:

KROON that the bank reconciliation statement dated October 31, 2021, be accepted, as circulated. CARRIED

# 235/21 WATER TREATMENT PLANT MONTHLY OPERATING REPORT:

KROON that the Water Treatment Plant Monthly Operating Report for the month ending October 31, 2021, be accepted, as presented. CARRIED

# 236/21 PUBLIC WORKS CONTRACTOR'S REPORT:

BIELECKI that the Public Works Contractor's report for the month ending October 31, 2021, be accepted, as presented. CARRIED

# 237/21 BUDGET 2021 - CORRECTION:

KROON moved to approve the corrections to Budget 2021, resulting in a budgeted surplus of \$708.29. CARRIED

# 238/21 WATER SECURITY AGENCY - ENVIRONMENTAL PROTECTION ORDER:

BIELECKI that the Notice of Intent to Issue the Environmental Protection Order be acknowledged and approved. CARRIED

# 239/21 R.M. - FIRE AGREEMENT:

KROON that we approve the proposed revisions to the Fire Protection Services Agreement that have been recommended by the R.M. of Frenchman Butte #501; further the signed copy of the revised agreement will be forwarded to the RM of Frenchman Butte. CARRIED

*Handwritten initials: "BE" and "DR" in the top right corner.*



# 240/21

PROVINCIAL MEDIATION BOARD – TAX ENFORCEMENT:

KROON moved to authorize payment of \$20.00, for each property, to the Provincial Mediation Board, the fee required to accompany the "Request for Consent" under the Tax Enforcement Act, submitted for Lot 7 Block 1 Plan AQ2127 and Lot 8, Block 1, Plan AQ2127.

CARRIED

# 241/21

DOG CATCHER CONTRACT AND INSURANCE:

BIELECKI that a contract be drafted between the Village of Paradise Hill and Amie Blundell for Dog Catching within the Village of Paradise Hill; further once the contract is completed Amie Blundell will be covered under the Village of Paradise Hill liability insurance.

CARRIED

# 242/21

TRANSFER WATER AND SEWER ARREARS TO TAX ROLL:

KROON to authorize the transfer of water sewer arrears, owing on 105-1<sup>st</sup> Street, Lot 3, Block 5, in the amount of \$1,792.68 plus October 2021 interest, to the tax roll at 105-1<sup>st</sup> Street, on December 6, 2021, if not paid prior to December 6, 2021.

CARRIED

# 243/21

DELCO AUTOMATION – 2022 ESS AGREEMENT:

BIELECKI that the 2002 ESS Agreement with Delco Automation be renewed, at a cost of \$7,359.03, plus taxes \$809.49, totaling \$8,168.52.

CARRIED

# 244/21

NEPTUNE 360 RENEWAL:

BIELECKI to purchase Neptune 360 Renewal Essentials RF SAAS AMR Module from Neptune Technology, at a cost of \$2,272.94 plus applicable taxes and at this time not to purchase the hardware maintenance for the belt clip receiver.

CARRIED

# 245/21

FURNACE:

KROON to purchase a furnace from Norwest Contracting for the Maintenance Shop, as per quote of \$3,185.97 plus applicable taxes.

CARRIED

# 246/21

CORRESPONDENCE:

BIELECKI that the following correspondence, noted and filed.

- 1) SUMA; Central Source
- 2) Jay's Transport
- 3) NCTPC

CARRIED

# 247/21

ACCOUNTS:

BIELECKI that the following accounts be approved for payment as per attached Schedule, "A", which shall form part of these minutes:

- "Deposit Register Pay Period: 10(01October2021 to 31October2021)", totaling \$6,207.66
- Accounts Paid – November 9, 2021, including manual cheques #6094-#6113, and computer cheques #24652 - #24654, except cheques #24654, totaling \$11,058.54 and
- "Accounts for Approval – November 9, 2021 including cheques #24655-#24672, except cheques #24661, totaling \$13,901.67.

CARRIED

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Mayor Bernard Ecker declared a conflict of interest in the next item of business due to the payment being for a contract he holds with the Village.

# 248/21

ACCOUNTS:

BIELECKI that the following be approved for payment of accounts as per attached Schedule "A", which shall form part of these minutes:

- Accounts Paid as at November 9, 2021, including only cheques #24654 totaling \$5,805.50 and
- Accounts for Approval – November 9, 2021, including only cheques #24661 totaling \$2,500.00.

CARRIED

# 249/21

ADJOURNMENT:

KROON that the meeting be adjourned, Council to meet again Monday, December 13, 2021.

CARRIED

Presented to Council this 13<sup>th</sup> day of December, 2021

MAYOR Bernard Ecker ADMINISTRATOR Cynthia Hill