**VILLAGE OF PARADISE HILL**

December 10, 2018, Regular Meeting

 TIME: 6:30 P.M. December 10, 2018

 PLACE: Village Office, Paradise Hill

PRESENT: Mayor Bernard Ecker, Councilors Tyler Winterhalt, Micheline Huard, Administrator Cynthia Villeneuve

ABSENT: Councilors Brad Form, Merle Bielecki

 Mayor Bernard called the meeting to order at 6:30 p.m.

#263/18 AGENDA:

WINTERHALT that the agenda be approved, as circulated.

 CARRIED

#264/18 MINUTES:

HUARD that the minutes of the November 13, 2018, Regular Meeting be approved, as circulated.

 CARRIED

#265/18 FINANCIAL STATEMENT:

WINTERHALT that the financial statement for the month ending November 30, 2018, be accepted, as circulated.

 CARRIED

#266/18 BANK RECONCILIATION:

HUARD that the bank reconciliation statement dated November 30, 2018, be accepted, as circulated. CARRIED

#267/18 PARADISE HILL VOLUNTEER FIRE DEPARTMENT MINUTES:

WINTERHALT that the minutes of the regular meeting of the Paradise Hill Volunteer Fire Department, held on November 19, 2018, be approved, as presented.

CARRIED

#268/18 ANIMAL CONTROL OFFICER REPORT:

HUARD that the report from Animal Control Officer, Sabra Patmore, for the month ending November 30, 2018, be accepted, as presented.

 CARRIED

#269/18 WATERWORKS COMPLIANCE INSPECTION REPORT – 2018

 WINTERHALT that the report from Waterworks Compliance

 Inspection Report dated December 3, 2018, be accepted,

 as presented.

 CARRIED

#270/18 WATER PLANT ANALISIS:

HUARD that Bullee Consulting Ltd. from Saskatoon, SK be contacted to complete the water plant analysis inspection; the inspection is a requirement to renew the Permit to Operate Waterworks, which expires March 31, 2019, the cost of the inspection will be approximately, $6000.00.

 CARRIED

#271/18 IMPERIAL OIL OFF SITE PHASE II ENVIROMENTAL SITE ASSESSMENT

WINTERHALT that the Imperial Oil Off Site Assessment Report as presented by Parsons, dated November 23, 2018, be accepted, as presented.

CARRIED

December 10, 2018 regular meeting Con’t……………………………………………………………………Page 2

#272/18 WATER TREATMENT PLANT MONTHLY OPERATING REPORT:

HUARD that the Water Treatment Plant Monthly Operating Report for the month ending November 30, 2018, be accepted, as presented. CARRIED

#273/18 PUBLIC WORKS CONTRACTOR REPORT:

HUARD that the Public Works Contractor’s Report for the month ending November 30, 2018, be accepted, as presented.

CARRIED

#274/18 LIBRARY/FIRE HALL BASEMENT RENTAL:

WINTERHALT that the basement of the library/ fire hall would be rented for $200 per month plus a damage deposit of $200; the renters would be responsible for all cleaning, supplies and any damage that may occur due to the usage; copy of liability insurance and signed waiver will be required prior to renting; rental shall be on a month to month basis.

 CARRIED

#275/18 PROPERTY TAX – 311- RAILWAY STREET:

HUARD that pursuant to section 34 of The Tax Enforcement Act, the portion of the property taxes from October 23 to December 31, 2018 on 311 Railway Street shall be cancelled; total taxes to be cancelled are $156.88 - municipal $137.98 and school $18.90. CARRIED

#276/18 PROPERTY – 311 RAILWAY STREET:

WINTERHALT that the property at 311 Railway Street, Paradise Hill, SK shall be put up for tender in January, 2019.

 CARRIED

#277/18 SUBMIT FINAL REQUEST TO ASSURE TITLE:

HUARD that Pursuant to section 26 of the Tax Enforcement Act, the request to Registrar to issue Title for Lot 22, Block 1, Plan AQ2127, Ext.0, be submitted to Information Services Corporation, which when granted, will transfer ownership of said lot to the Village of Paradise Hill.

 CARRIED

#278/18 SUMA – CONVENTION - 2019:

HUARD that Brad Form, Tyler Winterhalt, and Cindy Villeneuve be registered to attend the SUMA Convention from February 3 - 6, 2019, the cost of registration is $325.00 per delegate; that the administrator be authorized to pay all expenses related to the convention registration.

 CARRIED

#279/18 SUMA-VOTING DELEGATE:

HUARD that Tyler Winterhalt be appointed as the voting delegate for the SUMA Annual General Meeting, to be held on February 5, 2019.

 CARRIED

#280/18 501- UTILITY AUTHORITY INC REPRESENTATIVE:

HUARD that the Village of Paradise Hill’s representative for the 501 Utility Authority Inc. are: Bernard Ecker; an additional representative will be forth coming.

 CARRIED

#281/18 PARADISE HILL CURLING CLUB – BEER GARDENS:

HUARD that approval be granted to the Paradise Hill Curling Club to host beer gardens at the Sturling Bonspiel on January 11, 2019 and January 12, 2019, at the Paradise Hill Curling Rink.

 CARRIED

December 10, 2018 regular meeting Con’t…………………………..…………………………………………Page 3

#282/18 PARADISE HILL CURLING CLUB – BEER GARDENS:

WINTERHALT that approval be granted to the Paradise Hill Curling Club to host beer gardens at the Open Bonspiel on February 1, 2019, February 2, 2019 and February 3, 2019, at the Paradise Hill Curling Rink.

 CARRIED

#283/18 PARADISE HILL CURLING CLUB – BEER GARDENS:

WINTERHALT that approval be granted to the Paradise Hill Curling Club to host beer gardens at the League Final Playoffs on March 8, 2019, at the Paradise Hill Curling Rink.

 CARRIED

#284/18 NEPTUNE TECHNOLOGY HANDHELD SUPPORT:

HUARD to purchase N-Sight software and maintenance support for Neptune handheld, from Neptune Technology, at a cost of $2,472.00 and at this time not to purchase the hardware maintenance for the handheld Trimble and the belt clip receiver.

CARRIED

#285/18 PARADISE HILL HOUSING BOARD:

WINTERHALT to permit the Paradise Hill Housing Board to conduct their monthly meeting in the Village of Paradise Hill board room; the meetings are held the second Wednesdays of the month.

 CARRIED

#286/18 SYNGERY CREDIT UNION – TERM DEPOSIT:

HUARD to renew term #82000724600, held in trust for the Paradise Hill Recreation Board, for a 12 month term, for $3,919.05 plus interest, $50.00 to be transferred from existing term prior to renewal to cover the Paradise Hill Recreation Board expenses for 2018.

 CARRIED

#287/18 NCTPC ASSET MANAGEMNET TRAINING:

WINTERHALT that Cindy Villeneuve be permitted to attend the NCTPC Asset Management training in Edam, SK on February 26, 2019; cost of the registration is $20.00.

 CARRIED

#288/18 LAKELAND LIBRARY REPORT:

WINTERHALT that the Lakeland Library Report given by Michele Huard be accepted, and presented.

 CARRIED

#289/18 BYLAW ENFORCEMENT WEBINAR:

HUARD that Cindy Villeneuve be permitted to register for the Bylaw Enforcement Webinar on Tuesday, December 18, 2018, cost is $45.00.

 CARRIED

#290/18 CORRESPONDENCE:

 WINTERHALT that the following correspondence, noted and filed.

1. Saskatchewan Housing Corporation
2. SUMA
3. SUMAdvantage
4. SUMA/SARM Courses
5. The Water Clinic

 CARRIED

December 10, 2018 regular meeting Con’t…………………………..…………………………………………Page 4

#291/18 AUTHORIZE PAYMENT OF NOVEMBER INVOICES:

WINTERHALT that the Deputy Mayor and the Administrator be authorized to pay any November invoices not received to date, to facilitate completion of year end processing and to avoid interest charged if not paid prior to December 31, 2018.

 CARRIED

#292/18 ACCOUNTS-FIREMEN INDEMNITY:

HUARD that the fireman indemnity be paid for the period of July 1, 2018 to December 31, 2018, payment to be made through CAFT.

 CARRIED

#293/18 ACCOUNTS:

HUARD that the following accounts be approved for payment as per attached Schedule, “A”, which shall form part of these minutes:

* + - * “Deposit Register Pay Period: 10(01November018 to 30November2018)”, totaling $9,196.69
			* Accounts Paid – December 10, 2018, including manual cheques #2015 to #2034:, and computer cheques #23734 to #23734 except cheques #23734, totaling $15,573.47 and
			* “Accounts for Approval – December 10, 2018, including cheques #23735 to #23762, except cheques #23742, totaling $126,427.61.

CARRIED

Mayor Bernard Ecker declared a conflict of interest in the next item of business due to the payment being for a contract he holds with the Village.

#294/18 ACCOUNTS:

HUARD that the following be approved for payment of accounts as per attached Schedule “A”, which shall form part of these minutes:

* Accounts Paid As At December 10, 2018, including only cheques #23734, totaling $5,490.50 and
* Accounts for Approval – December, 2018, including only cheques #23742 totaling $2,500.00.

CARRIED

#295/18 ADJOURNMENT:

WINTERHALT that the meeting be adjourned, Council to meet again Monday, January 14, 2018.

 CARRIED

Presented to Council this \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2019

MAYOR \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ADMINISTRATOR\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_